

SIBSAGAR UNIVERSITY, SIVASAGAR

P.O. Joysagar, Dist.Sivasagar

ASSAM-785665

E-Mail:

Website: <https://sibsagaruniversity.ac.in/>



NOTICE INVITING QUOTATION

Quotation Notification: No. 04/2025

Date: 08/09/2025

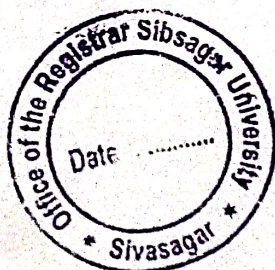
Name of the work: "Procurement of Equipment and Laboratory Goods for Department of Geology"

Last Date for submission of Quotation: 25/09/2025(11 AM)

Time for completion of work: 20 days

Address for submission of Quotation: The Registrar

Sibsagar University
P.O. Joysagar, DIST. Sivasagar
Sivasagar-785665, Assam





SIBSAGAR UNIVERSITY, SIVASAGAR

P.O. Joysagar, DIST. Sivasagar, Assam - 785665

E-Mail: sibcoll@rediffmail.com

Website: <https://sibsagaruniversity.ac.in/>

Quotation Notification:

Date: 08/09/2025

Notice Inviting Quotation (NIQ)

The Sibsagar University, Sivasagar invites sealed quotations affix with Rs.8.25 court fee as per the specification given in this NIQ for the following items subject to the terms and conditions, from the reputed individual firm/agency/company so as to reach on or before scheduled date and time. The quotations in the firm's Business letter head should be address to "The Registrar, Sibsagar University, Sivasagar". The envelope shall be superscribed with "Procurement of Equipment and Laboratory Goods for Department of Geology"

1. Time for completion of Supply after release of Purchase Order: 20 days
2. Last Date for submission of Quotation: 25/09/2025 (11 AM)
3. Bid opening Date : 25/09/2025, 12 Noon

Address for submission of Quotation: The Registrar

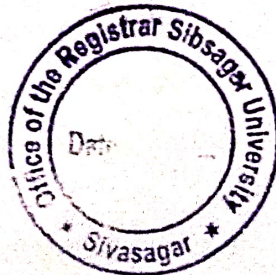
Sibsagar University
P.O. Joysagar, DIST. Sivasagar
PIN-785665, Assam

Kind Attention:

The bid shall be opened on above mentioned date and time. If there is any holiday declared by District Administration, the next date will be the tender opening date.

Sibsagar University reserves all the rights to reject any or all the tenders without assigning any reason thereof.

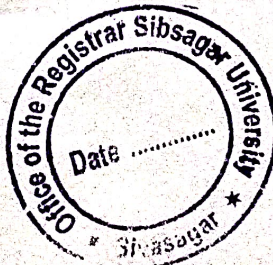
Note: Institute shall not be responsible for any postal delay about non-receipt/ non-delivery of the bids or due to wrong address.



(Registrar) *[Signature]* 08/09/2025
Sibsagar University
Registrar
Sibsagar University
Sivasagar

PART A-TERMS AND CONDITIONS

1. The Quotations must be addressed to "The Registrar, Sibsagar University" in the Bidder's letter pad.
2. Name and Address of the Bidder should be clearly mentioned.
3. Intending Bidder should mention their TIN No./GST No./ Trade License and PAN No. Submitting self-attested photocopies of the same thereof. Else it will be a cause to disqualify the quotation.
4. Bidder has to quote the rate as per prescribed format in Annexure-II.
5. Rate per unit should be quoted in words as well as in figures.
6. The quoted amount should be inclusive of all prevailing applicable taxes.
7. Laboratory goods and Equipment need to be supplied at Department of Geology, for which no extra charges including transportation will be paid.
8. The Quotations will be valid for 12 (Twelve) months from the last date of submission.
9. If the opening date happens to be a holiday under any circumstances the quotation will be opened on the next working day.
10. Agency shall be responsible until the entire stores/items indented for, is received in good condition. The material should be of standard quality and free from any defect.
11. If any inspected material/items, fail to conform to the specifications, the HoD in charge may reject the material/items and the Agency shall replace the rejected material/items at its own Cost. If the Agency fails to deliver/replace material/items within prescribed time limit supply order will be cancelled.
12. The Envelope should be super scribed with Quotation for **"Procurement of Equipment and Laboratory Goods for Department of Geology"**.
13. In case of a tie, the Authority may ask the bidders, who are tied to submit the revised quote with all the conditions of the NIQ remaining unchanged. The bidders who quote the lowest revised quote shall then be declared as the successful bidder.
14. The result after scrutiny of quotation will be communicated to qualified Bidder.
15. The Bidder quoting the lowest rate for the work will be declared successful and will be issued the work order. All offered products/ accessories of ISI approved as available in the market.
16. TDS will be deducted from the payment from the selected Bidder.



17. No consortium will be entertained; only individual firm/ agency/ company will be allowed to quote.
18. All Quotation must be submitted, duly signed by the Bidder.
19. NIQ documents and its Annexure, each page duly stamped and signed by the authorized signatory to be submitted along with all the supportive documents and Quotation.
20. In case of any query, Interested Bidder may approach to the HoD, Dept. of Geology till 20th September, 2025.
21. The sealed quotation should be dropped in the tender box kept in the Office of the Registrar, Sibsagar University, Joysagar, Sivasagar-785665.
22. **Payment:** No advance payment will be made. Payment will be made only after the completion of entire work and completion certificate by Tender and Purchase Committee.
23. The University reserves the right to:
 - (i) Accept/reject any/all tenders without assigning any reason thereof.
 - (ii) Revise the quantities at the time of placing the order without change in the rate quoted by the bidder.
 - (iii) Add/modify/relax or waive any of the conditions stipulated in the tender document whenever deemed necessary
 - (iv) Award the contract to one or more tenderers for the items covered by the tender.

(Signature with seal of Bidder)

ANNEXURE-I
TECHNICAL SPECIFICATION

Sl. No	Items	Quantity
1.	Soil testing tool: (a) 0BEXCO Liquid Limit Apparatus with tools and counter. (b) Plastic Limit Set for Soil Testing, Plastic Limit Apparatus	01 01
2.	Petrological Microscope (monocular)- student model. 1. Almicro-STUDENT POLARIZING MICROSCOPE PM-9	05
3.	Petrological Microscope (Binocular)- Research level 1. Binocular Polarizing (Petrological) CENSICO Polarising Microscope: POL -BN-O- CXL / POL -BN-I- CXL / POL-BN-O-CXL-CN	01
4.	Mineral Thin section.	12
5.	Rock thin section (Igneous, Sedimentary & metamorphic)	12
6.	Mineral Basal section.	05
7.	Glass slides.	02 boxes
8.	Carborandun Powder-(220, 300,400,800,1200mess)	0.5kg each
9.	Araldite.	04 Tubes
10.	Portable tiles/Rock cutting machine.	01



ANNEXURE-II
FINANCIAL BID

Sl. No	Items	Quantity	Price
11.	Soil testing tool: (c) 0BEXCO Liquid Limit Apparatus with tools and counter. (d) Plastic Limit Set for Soil Testing, Plastic Limit Apparatus	01 01	
12.	Petrological Microscope (monocular)- student model. 2. Almicro-STUDENT POLARIZING MICROSCOPE PM-9	05	
13.	Petrological Microscope (Binocular)- Research level 2. Binocular Polarizing (Petrological) CENSICO Polarising Microscope: POL -BN-O- CXL / POL -BN-I- CXL / POL-BN-O-CXL-CN	01	
14.	Mineral Thin section.	12	
15.	Rock thin section (Igneous, Sedimentary & metamorphic)	12	
16.	Mineral Basal section.	05	
17.	Glass slides.	02 boxes	
18.	Carborandun Powder-(220, 300,400,800,1200mess)	0.5kg each	
19.	Araldite.	04 Tubes	
20.	Portable tiles/Rock cutting machine.	01	

CHECK LIST

Sl. No	Particulars	Mention 'Yes' / 'No'	Page no.
1.	Whether copy of PAN submitted?		
2.	Whether valid Trade License or Certificate of Incorporation submitted?		
3.	Whether GST Certificate provided?		

All above enclosures must be valid (wherever applicable)

Date:

Name & Signature of the tenderer with
seal

Place:

Note: Tenders not accompanied with above information & documents in support of the same may be summarily rejected.