



OFFICE OF THE REGISTRAR : : SIBSAGAR UNIVERSITY

Ref. SU/ACR/Misc/2026/741

Date : 20-08-2026

Notice:- Allotment of OEC to PG 1st and 3rd Semester Students

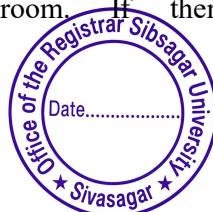
All the Heads of the Departments and the 1st and 3rd Semester students of Post Graduate Programme of Sibsagar University are informed that the selection of Open and Elective Course (OEC) by PG 1st and 3rd Semester students is being processed w.e.f. today i.e. 20-08-2026 and the same shall be completed latest by 21-08-2026. The Basic Conditions and Procedure for selection of OEC in the Academic Session 2026-27 are stated below.

A. Basic conditions for selection of OEC :-

1. As per Master's Degree (CBCS) Programme Regulations of the University, OEC means a paper or course that a student shall choose from across all disciplines/subjects in different Semesters without being restricted to a particular stream including the Core Discipline/ Subject/ Department he/she belongs to. *(Explanation : If a student chooses English as main subject shall choose a course from either his/her own Discipline/ Subject/ Department or from the pool of the subjects of Arts stream, or Science Stream or both).*
2. Enrolling a student in OEC of different Discipline/ Subject/ Department other than his/her core Discipline/ Subject/ Department is subject to incorporation of OEC in the Semester in syllabus/curriculum and availability of seats in that particular OEC Discipline/ Subject/ Department. *(Explanation : If a student is pursuing PG in Life Sciences as core disciplines/subjects and he/she approaches the HoD of History seeking a seat in History as OEC, granting a seat to him/her will depend on incorporation of OEC in the Semester in the syllabus/curriculum and availability of seats in History OEC which will be determined by the HoD of History. In that case the student of Life Sciences shall approach another PG Department for seat in OEC. In the event a student finds no seat in any of the Departments, the Academic Registrar i/c shall intervene and manage a seat for him/her by making additional provision)*

B. The Procedure and Selection Criteria for selection of OEC :-

1. The desiring student shall apply in the prescribed format to the Head of the Department of the Discipline/Subject in which he/she wishes to take OEC along with a copy of admission fee receipt. *(Explanation: If a student having core Discipline/Subject in Geology desires to take OEC in English, he/she shall apply to the HoD of English.)*
2. The last date for receiving applications/intimations for OEC is **21-08-2026** (Friday) up to 4.00 pm.
3. On **21-08-2026**, each HoD (*OEC subject concerned*) shall calculate the number of vacant seats that may be available in the Department/Discipline/Subject on the basis of pre-existing vacancies and applications submitted by desiring students. For the sake of the students, seat capacity may be increased by adding more desk-benches and other facilities to the classroom. If there is no OEC in the



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Department/Discipline/Subject, the same should be immediately informed to the applicant student(s).

4. The selection criterion for preparing the List of Permitted Students shall be fixed by the HoD (**OEC subject concerned**), which is, however, subject to fulfillment of basic conditions stated in Point No. 'A' above.
5. On **22-08-2026**, each HoD (**OEC subject concerned**) shall prepare a List of Permitted Students for OEC and paste the List on the Departmental Notice Board and send a copy (**Excel Sheet**) of the same to the Academic Registrar i/c for necessary updating in the University web portal.
6. After the List of Permitted Students for OEC being updated in the web portal of Sibsagar University, the same can not be reversed.
7. Simultaneously, the update about the selection of OEC shall get reflected in the Online Class Attendance System of the University, and a centralized List of Permitted Students of all subjects shall be available on the Notice Board.
8. The whole process shall be completed by **24-08-2026**.


(Dr. Tridib Mahanta)
Academic Registrar i/c

Memo No. SU/ACR/Misc/2026/741

Dated, Joysagar, the 20th August, 2026

Copy to:-

1. The OSD to the Hon'ble Vice Chancellor for his kind appraisal
2. The Registrar for information
3. All Deans for information (circulated through WhatsApp group)
4. The HoD(s) for information with a request to widely circulate this notice amongst their departmental students (circulated through WhatsApp group)
5. University Notice Board and Website
6. Guard file
- 7.


(Dr. Tridib Mahanta)
Academic Registrar i/c



SIBSAGAR UNIVERSITY

(Format of Application for OEC in Academic Session – 2026-27)

To,

Date :/...../.....

The Head of the Department of
(*in which the student wants to take OEC*)
Sibsagar University

Subject : Application for OEC

Sir/Madam,

With reference to the subject cited above, I have the honour to request you to permit
me to take OEC in your Department / Subject / Discipline i.e.
.....

Yours faithfully

Full Signature :

Core Discipline/Subject :

PG Semester (I/III) :

Class Roll Number :

Mobile number :

Enclosure : 1) Xerox copy of Admission fee payment receipt of PG I/III Semester