

OFFICE OF THE REGISTRAR : : SIBSAGAR UNIVERSITY

SU/ACR/Academic/Misc/2026/531

Date : 19-06-2026

Notification for Major – Minor Interchange in FYUGP 3rd Semester

This is to inform all the Heads of the Departments and the 3rd Semester students of the Four-Year Under-Graduate Programme (FYUGP) of Sibsagar University that certain number of students of FYUGP may be allowed to interchange Major – Minor in 3rd Semester subject to fulfillment of the basic eligibility conditions, availability of seats, and follow-up of proper procedure. The Basic eligibility conditions, Maximum limit, Procedure and Selection criteria etc. for interchange of Major – Minor in the Academic Session 2025-26 are stated below.

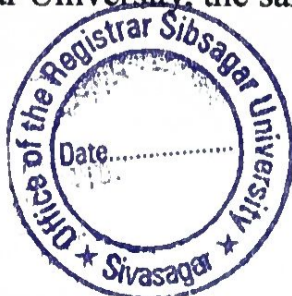
A. Basic eligibility conditions for applying for interchange of Major – Minor :-

Major – Minor interchange will happen between the Major and Minor subjects only that a student has studied during 1st & 2nd Semesters. (e.g. If a student has studied History as Major and Philosophy as Minor in 1st & 2nd Semesters and now he/she wishes to interchange Major – Minor, he/she will apply to HoD of Philosophy for changing Philosophy from Minor to Major. At the same time, he/she will give intimation to the HoD of History that he/she wants to interchange History from Major to Minor.)

B. Maximum limit for Major – Minor interchange:- 5 seats per Department/Subject or as may be decided by the respective HoD based on the availability of seats.

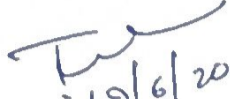
C. The Procedure and Selection Criteria for interchange of Major – Minor :-

1. The desiring student shall apply in the prescribed format to the Head of the Department to which he/she wishes to interchange his/her Major to another subject. (**Explanation:** If a student having Major in Assamese and Minor in Education desires to interchange his/her Major subject to Education, he/she shall apply to the HoD of Education for Major – Minor interchange.)
2. Similarly, the desiring student shall intimate in the prescribed format to the Head of the Department from which he/she wishes to interchange his/her Major to another subject. (**Explanation:** If a student having Major in Physics and Minor in Chemistry desires to interchange his/her Major subject to Chemistry, he/she shall intimate the HoD of Physics about such application for Major – Minor interchange.)
3. The last date of receiving applications/intimations for Major – Minor interchange is 24-06-2026 (Wednesday) up to 4.00 pm.
4. On 25-06-2026, each HoD (**Major subject concerned**) shall calculate the expected number of vacant seats that may be available in the Department on the basis of pre-existing vacancies and applications submitted by desiring students.
5. On 26-06-2026, each HoD (**Major subject concerned**) shall prepare a List of Permitted Students for Major – Minor interchange and paste the List in the Departmental Notice Board and send a copy of the same to the Academic Registrar i/c for necessary updating in the University web portal.
6. After the List of Permitted Students for Major – Minor interchange being updated in the web portal of Sibsagar University, the same can not be reversed.



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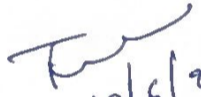
7. Simultaneously, the update about Major – Minor interchange shall get reflected in the Online Class Attendance System of the University, as well as a centralized List of Permitted Students of all subjects shall be available in the Notice Board.
8. The whole process shall be completed by 30-06-2025.


- 19/6/2026

(Dr. Tridib Mahanta)
Academic Registrar i/c

Copy to :-

1. The OSD to the Honourable Vice Chancellor for his kind appraisal
2. The Registrar for information
3. All Deans for information
4. All the HoDs for information and necessary action
5. The Controller of Examinations i/c for information
6. Guard file


- 19/6/2026

(Dr. Tridib Mahanta)
Academic Registrar i/c



SIBSAGAR UNIVERSITY

(Format of Application for Interchange from Minor to Major in Academic Session – 2026-27)

To,

Date :/...../.....

The Head of the Department of
(*the student wants to interchange his/her Minor to Major*)
Sibsagar University

Subject : Application for interchange of Major – Minor

Sir/Madam,

With reference to the subject cited above, I have the honour to request to permit me to interchange my present Minor subject i.e.
to Major subject and interchange my present Major subject i.e.
..... to Minor subject.

Yours faithfully

Full signature :

Class Roll Number :

Current Major subject :

Mobile number :

SIBSAGAR UNIVERSITY

(Format of Giving Intimation for Interchange from Major to Minor in
Academic Session – 2026-27)

To,

Date :/...../.....

The Head of the Department of
(*the student wants to interchange his/her Major to Minor*)
Sibsagar University

Subject : Intimation regarding application for interchange of Major – Minor

Sir/Madam,

With reference to the subject cited above, I have the honour to give this intimation to you that I have applied to the HoD of to permit me to interchange my present Minor subject i.e. to Major subject. If my application is granted, I will pursue as Minor subject instead of Major as exists today. In case, my application is rejected, the present status of Major – Minor combination will continue.

Yours faithfully

Full signature :

Class Roll Number :

Current Major subject :

Mobile number :