

OFFICE OF THE REGISTRAR :: SIBSAGAR UNIVERSITY

Ref. No. SU/ACR/Academic/Curriculum /2025 | *ED (1)*

Date : 07-02-2026

To,

1. Dr. Parag Rajkhowa Internal Coordinator
2. Dr. Chandan Borgohain Internal Mentor
3. Dr. Pankaj Kalita Internal Mentor
4. Dr. Sekhar Doley Internal Mentor
5. Dr. Uttam Baruah Internal Mentor

Subject : Appointment as Internal Coordinator and Internal Mentor for SWAYAM course

Dear colleagues,

As mentioned above, I am directed to appoint you as the Internal Coordinator and the Internal Mentor for SWAYAM course "**Introduction to Functional English**" created by Dr. Prasenjit Das, Krishna Kanta Handiqui State Open University, Guwahati. The last date for enrolment in this course is **25-02-2026**. The course will end on 30-04-2026. The examination will be conducted in the SWAYAM platform on 19-06-2026. However, Sibsagar University will also conduct a separate examination for this course in the University premises itself through offline mode for which necessary notification will be issued later on.

You are requested to offer every possible help and mentoring/guidance to the students in pursuing the course and monitor and ensure the quality aspect of it.

The link for enrolling in this course is – <https://share.google/tmJt48IysSdIQNmzt>



(Dr. Tridib Mahanta)  
Academic Registrar i/c

**Academic Registrar (i/c)** Copy to –

Sibsagar University  
Sivasagar

1. The OSD to the Hon'ble VC for his kind appraisal
2. The Registrar for information
3. The Controller of Examinations i/c for information
4. University website and Noticeboard for display
5. Guard file



(Dr. Tridib Mahanta)  
Academic Registrar i/c  
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Sibsagar University  
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Notification

It is hereby notified to the students of FYUGP 2<sup>nd</sup> Semester that they need to pursue Ability Enhancement Course (AEC) of 4 credits i.e. "**Introduction to Functional English**" from SWAYAM platform created by Dr. Prasenjit Das, Krishna Kanta Handiqui State Open University, Guwahati. The last date for enrolment in this course is **25-02-2026**. The course will end on 30-04-2026. The examination will be conducted in the SWAYAM platform on 19-06-2026. However, Sibsagar University will also conduct a separate examination for this course in the University premises itself through offline mode for which necessary notification will be issued later on. For the purpose of coordinating with SWAYAM and course creator, Dr. Prasenjit Das and mentoring the students, the following teachers are appointed. The students are advised to take help from them on any matter relating to enrolling themselves in and pursuing this course.

1. Dr. Parag Rajkhowa	Internal Coordinator
2. Dr. Chandan Borgohain	Internal Mentor
3. Dr. Pankaj Kalita	Internal Mentor
4. Dr. Sekhar Doley	Internal Mentor
5. Dr. Uttam Baruah	Internal Mentor

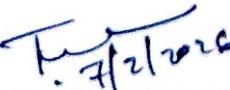
It is clarified to all concerned that Sibsagar University shall neither offer any course in lieu of this SWAYAM course, nor arrange any class for this course in the University premises except facilitating mentoring to the enrolled students.

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(Dr. Tridib Mahanta)  
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Sibsagar University  
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1. The OSD to the Hon'ble VC for his kind appraisal
2. The Registrar for information
3. The Controller of Examinations i/c for information
4. All Deans for information
5. All HoD(s) with a request to inform their students
6. The Coordinator and the Mentors with a request to take necessary action
7. University website and Noticeboard for display
8. Guard file

  
(Dr. Tridib Mahanta)  
Academic Registrar i/c  
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Sibsagar University  
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