



OFFICE OF THE REGISTRAR : : SIBSAGAR UNIVERSITY

SU/ACR/RC/1/2026/967

Date : 16-10-2026

Notification:- Constitution of Research Council

In exercise of the powers conferred under Clause 31(vii) of *The Sibsagar University Act, 2023* and Clause 5 of the *First Regulations* of the University, and with the approval of the Honourable Vice-Chancellor, the undersigned hereby notifies, for information of all concerned, the constitution of the **Research Council** of Sibsagar University with the following members. The tenure, functions and meetings & procedure of the Council shall be as specified below and shall be governed by the applicable provisions of the Act, the Regulations and other relevant rules of the University.

Research Council:-

Sl. No.	Designation/Category	Position in the RC
1	Vice-Chancellor	Chairperson (ex-officio)
2	Registrar	Member (ex-officio)
3	Academic Registrar	Member (ex-officio)
4	Dean, Arts	Member (ex-officio)
5	Dean, Sciences	Member (ex-officio)
6	Dean, Professional Programmes	Member (ex-officio)
7	Dean, Research and Development	Member Secretary (ex-officio)
8	Associate Dean, Professional Programmes	Member (ex-officio)
9	Controller of Examinations	Member (ex-officio)
10	All Heads of the Departments conducting Ph.D. programmes, if they are PhD guides, and if not, the senior-most PhD guides of the Departments	Members (ex-officio)
11	Dr. Archana Devi, Associate Professor & PhD Guide, Assamese	Member
12	Dr. Rekha Borthakur, Associate Professor & PhD Guide, Political Science	Member
13	Dr. Rajib Saikia, Associate Professor & PhD Guide, Physics	Member
14	Prof. Prasanta Saikia, Professor of Physics, Dibrugarh University	Member (External)
15	Prof. Mridul Bordoloi, Professor of English, Dibrugarh University	Member (External)
16	Dr. Dhrubajyoti Das, Scientist & Head, Silviculture and Forest Management Division, ICFRE-RFRI, Jorhat	Member (External) from R&D Organisation

Tenure

1. The tenure of nominated faculty and external members shall ordinarily be three years, unless otherwise specified by the competent authority.

Ex-officio members shall continue as members for the period during which they hold their respective offices.



3. Vacancies arising during the tenure may be filled by the competent authority for the remaining period.

Functions

The Research Council shall:

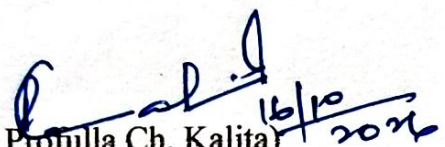
1. Function in coordination with the Academic Council, the Research and Development Cell, Departmental Research Committees, Faculty Research Committees, Research Advisory Committees, the Institution's Innovation Council/Innovation and Entrepreneurship Cell and other relevant bodies of the University.
2. Formulate, review and recommend the University's research policy, research priorities and research development strategies.
3. Recommend measures for promoting quality, originality, interdisciplinary, multidisciplinary and socially relevant research.
4. Review and recommend research-related ordinances, regulations, guidelines and procedures, including those governing Ph.D. programmes, subject to the approval of the competent authority.
5. Consider and review recommendations received from Departmental Research Committees, Faculty Research Committees and other designated research bodies.
6. Promote research proposals, externally funded projects, consultancy, collaborative research and partnerships with universities, industries, government agencies and research institutions.
7. Recommend measures for mobilising research grants, fellowships, infrastructure support and other research resources.
8. Promote research integrity, academic honesty, prevention of plagiarism, responsible research practices and compliance with applicable ethical and regulatory requirements.
9. Encourage publication in quality scholarly journals, books, patents, copyrights, technology transfer, innovation, entrepreneurship and other recognised research outputs.
10. Facilitate the establishment and development of research laboratories, specialised facilities, research centres, databases and digital research infrastructure.
11. Monitor research performance through appropriate indicators, including research publications, citations, funded projects, patents, completed Ph.D. theses, collaborations and societal impact.
12. Recommend faculty development programmes, research methodology workshops, grant-writing training, research seminars, conferences and capacity-building initiatives.
13. Promote research involving local knowledge systems, regional history, culture, biodiversity, natural resources and community development, wherever relevant to the University's academic priorities.
14. Review the progress of research initiatives and recommend corrective measures to improve quality, accountability and timely implementation.
15. Recommend measures for implementing relevant UGC, Government of India and Government of Assam guidelines relating to research and development.
16. Submit recommendations and periodic reports to the Vice-Chancellor and other competent University authorities, as appropriate.

Meetings and Procedure

1. The Research Council shall ordinarily meet at least four times in an academic year.



2. One-third of the existing membership shall form a quorum for a meeting of the Research Council.
3. A special meeting may be convened by the Chairperson whenever necessary.
4. The Member Secretary shall prepare the agenda, issue meeting notices, maintain minutes and circulate the decisions to the concerned authorities and Departments.
5. The voting procedure and other meeting-related matters shall be governed by the applicable University Statutes, Ordinances, Regulations or approved rules.
6. The Research Council may constitute subcommittees or working groups for specific research-related matters, subject to the approval of the competent authority.


(Dr. Profulla Ch. Kalita)
Registrar

Copy to :-

- 1) The OSD to the Hon'ble Vice-Chancellor for his kind appraisal
- 2) The Academic Registrar i/c for information
- 3) All members of the Research Council for information and necessary action
- 4) The Finance and Accounts Officer for information
- 5) The Head Assistant for information
- 6) The Accountant for information
- 7) Guard file


(Dr. Profulla Ch. Kalita)
Registrar

