



OFFICE OF THE REGISTRAR : : SIBSAGAR UNIVERSITY

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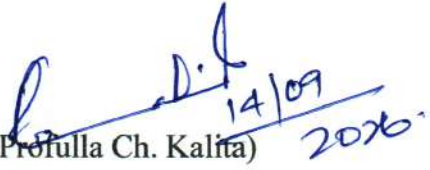
Date : 14-09-2026

Notification

**(SIBSAGAR UNIVERSITY REGULATIONS FOR THE AWARD OF
DOCTOR OF PHILOSOPHY (PhD) DEGREE, 2026)**

In pursuance of the approval of the Academic Council, vide Resolution No.R/AC- 01/2026/4 dated 01-06-2026, recommended by Research Council (*Ad hoc* Committee), SU, vide Resolution No. R/ Ad hoc RC -1/2026/2 dated 10-06-2026 and approved by the Executive Council, vide Resolution No.R/EC-01/2026/02 dated 24-06-26, the **SIBSAGAR UNIVERSITY REGULATIONS FOR THE AWARD OF DOCTOR OF PHILOSOPHY (PhD) DEGREE, 2026** has been notified for all concerned and shall be applicable with effect from the academic session 2026-27.

All concerned Deans, Heads of Departments, Heads of Centres, faculty members, PhD supervisors, Controller of Examinations and other concerned officials are requested to take necessary action accordingly and ensure strict compliance with the provisions stated in the Regulations.


(Dr. Profulla Ch. Kalita)
Registrar

Copy to:

1. The OSD to Hon'ble Vice-Chancellor for his kind information.
2. The Academic Registrar i/c for kind information.
3. All Deans/Heads of Departments for information and necessary action.
4. The Controller of Examinations for information and necessary action.
5. The Deputy Controller of Examinations for information and necessary action.
6. Notice Board/University Website.
7. Office File.


(Dr. Profulla Ch. Kalita)
Registrar



SIBSAGAR UNIVERSITY
REGULATIONS FOR THE AWARD OF
DOCTOR OF PHILOSOPHY (PhD) DEGREE, 2026

Prepared in conformity with

The University Grants Commission (Minimum Standards and Procedures for Award of PhD Degree) Regulations, 2022

&

The University Grants Commission (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018

[Approved by Academic Council, SU, vide Resolution No. R/AC-01/2026/4]

[Recommended by Research Council (*Ad hoc* Committee), SU, vide Resolution No. R/ Ad hoc RC -1/2026/2]

[Approved in the Executive Council, SU vide Resolution No R/EC-01/2026/05]



Prepared by

Office of the Research and Development (R&D)

Sibsagar University

Joysagar, Sivasagar-785665, Assam



Preamble

In exercise of the powers conferred under Section 52(1) of The Sibsagar University Act, 2023, and in conformity with the University Grants Commission (Minimum Standards and Procedures for Award of PhD Degree) Regulations, 2022, the University Grants Commission (Promotion of Academic Integrity and Prevention of Plagiarism in Higher Educational Institutions) Regulations, 2018, and other Regulations, notifications, guidelines, amendments, and public notices issued by the University Grants Commission (UGC) from time to time, Sibsagar University hereby frames the “Sibsagar University Regulations for the Award of Doctor of Philosophy (PhD) Degree, 2026” to govern the admission, registration, supervision, monitoring, evaluation, and award of the Degree of Doctor of Philosophy (PhD).

**Short Title,
Application and
Commencement**

1 (1)

These Regulations shall be called the “Sibsagar University Regulations for the Award of Doctor of Philosophy (PhD) Degree, 2026” and in short ‘SU PhD Regulations 2026’.

(2)

These Regulations shall apply to all PhD programmes conducted by Sibsagar University through its Departments, Centres, Schools, Faculties and recognised Research Institutions.

(3)

These Regulations shall apply to all PhD Candidates, Research Supervisors, Co-Supervisors and all Authorities and Bodies associated with the conduct of the PhD programme under Sibsagar University.

(4)

These Regulations shall come into force from the date of notification by the University and shall remain in force until amended or repealed by the competent authority of the University.



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Definitions

2 (1)

“University” means Sibsagar University (SU) established under The Sibsagar University Act, 2023.

(2)

“Act” means The Sibsagar University Act, 2023.

(3)

“Statutes” means the Statutes of Sibsagar University.

(4)

“UGC” means the University Grants Commission established under the University Grants Commission Act, 1956.

(5)

“Programme” means the PhD programme recognised by the UGC under Section 22 of the UGC Act and approved by Sibsagar University.

(6)

“Academic Year” means the period commencing from 1st August of a calendar year and ending on 31st July of the succeeding calendar year.

(7)

“Research Council (RC)” means the apex body responsible for administering and regulating research programmes of the Sibsagar University.

(8)

“Departmental/Centre Research Committee (DRC/CRC)” means the Committee constituted at the Departmental/Centre level for matters relating to the PhD programme.

(9)

“Research Advisory Committee (RAC)” means the Committee constituted for monitoring and guiding the progress of a PhD candidate.

(10)

“Applicant” means a person applying for admission to the PhD programme of Sibsagar University.

(11)

“Candidate” or “PhD Candidate” means a person admitted and registered to the PhD programme of Sibsagar University.

(12)

“Counselling” means the academic interview and/or assessment conducted for short listing applicants for admission into the PhD programme of Sibsagar University.

- (13) “Research Proposal” means the outline of the proposed research work submitted by a candidate.
- (14) “Course Work” means the prescribed courses of study to be completed by a PhD candidate prior to registration.
- (15) “Supervisor” means a recognised Research Supervisor of the University authorised to supervise research leading to the award of the PhD degree.
- (16) “Co-Supervisor” means a recognized Research Supervisor of Sibsagar University or any other University/Institution authorized by Sibsagar University to jointly supervise the research work of a PhD candidate.
- (17) “External Examiner” means an academician or researcher recognised as a Research Supervisor in her/his parent institution and not associated with the institution where the candidate is registered for the PhD programme.
- (18) “Adjunct Faculty” means a part-time or contingent instructor appointed by the University.
- (19) “Interdisciplinary Research” means research conducted by a PhD Scholar in two or more academic disciplines.
- (20) “Multidisciplinary Research” means research conducted across multiple disciplines addressing a common research problem.
- (21) “Trans-disciplinary Research” means research conducted through collaboration among multiple disciplines integrating academic knowledge with non-academic and societal stakeholders to address real-world problems.
- (22) “Credit” means the number of instructional hours assigned to a course in accordance with UGC norms.
- (23) “Grade Point” means a numerical weight allotted to each letter grade on a 10-point scale.
- (24) “CGPA” means Cumulative Grade Point Average.



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- (25) “Plagiarism” means the practice of using another person’s work or ideas without proper acknowledgement and presenting them as one’s own.
- (26) “Online Mode” shall have the same meaning as assigned to it in the University Grants Commission (Open and Distance Learning Programmes and Online Programmes) Regulations, as amended from time to time.

**Constituent
Bodies and
Committees**

3 (1)

The following authorities and committees shall administer, regulate, and monitor the PhD programme of the University in accordance with these Regulations:

- (a) Executive Council (EC)
- (b) Academic Council (AC)
- (c) Research Council (RC)
- (d) PhD Admission Committee (PDAC)
- (e) Departmental/ Centre’s Research Committee (D/CRC)
- (f) Research Advisory Committee (RAC)
- (g) Board of Examiners of Thesis (BET)
- (h) Viva-Voce Board (VVB)

(2) The Executive Council shall be the principal executive authority of the University.

(3) The Academic Council shall be the highest academic authority of the University.

Research Council

(4)

- (i) There shall be a Research Council to oversee all research activities of the University.
- (ii) The Committee shall be formed as under:
 - (a) The Vice-Chancellor - Chairperson
 - (b) The Registrar - Member
 - (c) The Academic Registrar - Member Secretary



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- (d) All Deans of Faculties - Members
- (e) All Professors of the University - Members
- (f) Director, Research and Development Cell
(RDC)
-Member
- (g) Two Senior Teachers of the University, recognised as Research Supervisors, to be nominated by the Vice-Chancellor - Members
- (h) Two External Experts from reputed Universities, Research Institutes or Research Centres having outstanding research contributions, to be nominated by the Vice-Chancellor - Members
- (iii) The term of the members of the Research Council shall be three years from the date of the first meeting.
- (iv) The Research Council shall:
 - (a) frame and review policy matters relating to research leading to PhD degree.
 - (b) consider recommendations of DRCs/CRCs relating to registration and all other matters;
 - (c) scrutinize, and may suggest to modify, and improve the PhD Research proposals as recommended by the DRCs for registration;
 - (d) consider the applications for PhD supervisorship and approve or reject such applications as recommended by DRCs;
 - (e) consider applications for laboratory recognition (**Annexure 21**) by any affiliated colleges or knowledge institutions, following due inspection by the SU constituted team.



- (f) oversee the research activities relating to D.Sc., D.Litt., and activities related to other Postdoctoral Research and research works of similar nature.
- (g) perform such other functions as may be assigned by the University.

PhD Admission
Committee
(PDAC)

(5)

- (i) There shall be a PhD Admission Committee constituted by the Academic Registrar with the approval of the Vice Chancellor, as under:
 - (ii) (a) Academic Registrar – Chairperson
 - (b) Five senior faculty members, of whom at least two shall be the recognised Research Supervisors.
- (iii) The Committee shall:
 - (a) carry out necessary works for conducting entrance test for PhD;
 - (b) conduct and supervise the admission process;
 - (c) ensure compliance with UGC Regulations;
 - (d) coordinate with Departments/Centres in matters relating to admission;
 - (e) follow all admission rules laid down by these Regulations.

DRC/CRC

(6)

- (i) There shall be a Departmental/Centre's Research Committee in each Department/Centre, as follows:
 - (a) HoD- Chairperson & Convener
If HoD is not a Guide, then senior most Guide is the Chairperson or as VC feels deem fit.
 - (b) PhD Supervisors /Guides of the Department-Members
 - (c) Two Faculty Members from allied Department- VC's Nominees (one of them is to be



from an allied department within the university and the other from outside the university.)

In case of Centre, VC shall nominate the Chairperson.

(ii) The term for external members of DRC shall be for a period of three years. With the change of Headship, the Chairperson shall also change and there shall be an official notification to that effect.

(iii) The DRC/CRC shall:

- (a) place all matters relating to research before the DRC for discussion and send the reports to the Research Council for consideration.
- (b) consider recommendations of RAC relating to registration of PhD candidates only after a presentation given before the DRC on the research Proposal.
- (c) approve Six-monthly progress reports of the PhD Scholars recommended by RAC.
- (d) organize pre-submission seminar of the PhD Scholar.
- (e) take necessary action on the procedure for admission, course-work, examination, submission of thesis etc. as mentioned in this Regulation.

RAC

(7)

- (i) There shall be a RAC for each PhD candidate.
- (ii) The composition of RAC shall be as follows:
 - (a) Supervisor – Convener
 - (b) Co-Supervisor, if any,
 - (c) HoD- ex-officio member
 - (d) One member within the Department, and one more member, if HoD is the Supervisor
 - (e) One or more members from allied department if demanded by the Research Area/Topic or if

there is no sufficient number of faculty members for the committee.

Save as otherwise, the members of RAC shall be the recognised Guides of the University and for candidates working at other Research Institutions but registered at Sibsagar University, at least one member of RAC should be from SU.

(iii) The RAC shall:

- (a) review and finalize the research proposal;
- (b) recommend research proposals to DRC for approval.
- (c) guide the candidate regarding methodology and course work;
- (d) periodically review the progress of research;
- (e) evaluate six-monthly progress reports and forward the same to the DRC for consideration;
- (f) recommend corrective measures where progress is unsatisfactory;
- (g) examine the abstract of the PhD thesis prior to pre-submission seminar and recommend the same to the DRC.

Board of
Examiners of
Thesis (BET)

(i) There shall be a Board of Examiners for Thesis (BET) for the evaluation of a PhD thesis.

(ii) The BET shall consist of:

- (a) internal examiner(s) - the supervisor and the co-supervisor, if any,
- (b) two external examiners –to be nominated by the VC from a panel of eight members proposed by the supervisor; the supervisor(s) shall submit the panel of examiners to the

Academic Registrar at the time of submission of the Abstract of the thesis by the candidate.

- Viva-Voce Board (VVB) (9)
- (i) There shall be a Viva-Voce Board (VVB) which shall evaluate the performance of the candidate in the Viva-Voce or Oral Defence of the research work carried out by her/him.
- (ii) The VVB shall consist of:
- (a) internal examiner(s)
- (b) one of the external examiners of BET-selected by the VC;
- (If none of the external examiner(s) of BET is available, an alternative examiner shall be selected by the VC from the panel of examiners as submitted by the supervisor(s)).

- Categories of candidates** 4. (1) The University shall admit PhD candidates in Full time/Regular Mode, Part-Time Mode and as Sponsored/Project Fellows.
- Full time/Regular Mode (2) The PhD scholars under the category of Full Time/Regular Mode shall work full time for the PhD courses and research work.
- Part-Time Mode (3)
- (i) A PhD scholar, who is an employee of an organization may pursue her/his PhD programme in Part-Time mode.
- (ii) The conditions for Part-Time Mode are as follows:
- (a) S/he must fulfill all the conditions stipulated in these Regulations without any relaxation in presentation and submission of six-monthly satisfactory progress reports before RAC.
- (b) S/he must obtain a 'No Objection Certificate' from the appropriate authority in the organization where the candidate is employed, clearly stating



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that the candidate is permitted to pursue studies on a part-time basis; her/his official duties permit her/him to devote sufficient time for research; and, if required, s/he will be relieved from the duty to complete the course work.

(c) S/he must attend the coursework on regular basis with requisite attendance.

(iii)

Notwithstanding anything contained in these Regulations or any other law, for the time being in force, SU shall not conduct PhD programmes through distance and/or online mode. Hence, PhD through Part-Time Mode shall not be treated as a distance or online mode.

Sponsored/Project
Fellows:

(4)

- (i) UGC, government organizations like CSIR, DST, recognized R & D organizations or industries may sponsor candidates from India and abroad.
- (ii) Candidates working on different research projects at university may be admitted to the PhD programme subject to the consent of the Principal Investigator of the project and the Sponsoring Agency. The candidate should submit NOC from the Principal Investigator (**Annexure-5**) and a Certificate from the Sponsoring Agency (**Annexure-19**).
- (iii) For the industry sponsored candidates who is an employee of the sponsoring industry, the requirement of entrance test may be waived off by the RC on recommendation of the DRC. However, the final decision shall be made by the VC, on a case-to-case basis.
- (iv) Sponsored candidates/project fellows may be either on regular mode or on part-time mode

depending upon the nature of sponsorship/fellowship and accordingly the conditions of 4(1) or 4(2) as applicable.

(v) A daily attendance register shall be maintained by the concerned supervisor and the relevant sections of the leave rules for faculty of the University will also apply to such scholars.

Change of
category of
candidature

(5)

- (i) A PhD candidate shall be allowed to change her/his category from Regular Mode to Part-Time Mode or vice versa only once during the tenure of PhD programme on the valid reason of employment or relinquishing employment as applicable.
- (ii) The candidate may apply for change of category through DRC/CRC in the prescribed format (**Annexure-1**) along with valid documents such as (i) appointment letter and NOC from employer in case of employment and (ii) relevant documents in case of relinquishing the job.

**Eligibility for
Admission to
PhD Programme**

5. (1)

Candidates for admission to the PhD programme shall have successfully completed the following:

- (i) A 1-year/2-semester master's degree programme after a 4-year/8-semester bachelor's degree programme or a 2-year/4-semester master's degree programme after a 3-year bachelor's degree programme or qualifications declared equivalent to the master's degree by the corresponding statutory regulatory body, with at least 5.50 CGPA of SU or its equivalent CGPA or 55% marks in aggregate.



Or

a 4-year/8 semester Honours with Research degree of FYUGP as per NEP 2020.

Or

an equivalent degree from a foreign educational institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institution.

Provided that a candidate seeking admission after a 4-year/8-semester bachelor's degree programme should have a minimum of 7.5 CGPA of SU or its equivalents or 75% marks in aggregate.

A relaxation **0.5 CGPA** of SU or its equivalents or 5% marks may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker (ii) Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

Candidates who have completed the M.Phil. programme with at least 55% marks in aggregate or equivalent CGPA or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory



authority in that country to assess, accredit or assure quality and standards of educational institutions, shall be eligible for admission to the Ph.D. programme.

A relaxation 5% marks or its equivalent CGPA may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

Duration of the Programme

6. (i) The PhD programme shall be for a minimum duration of three (3) years including course work and a maximum duration of six (6) years from the date of admission to the PhD programme.
- (ii) An additional period up to a maximum of two (2) years can be granted through a process of re-registration, provided that the total period for completion of a PhD programme should not exceed eight (6+2=8) years from the date of admission in the PhD programme.
- (iii) A candidate may apply for re-registration in the prescribed format (**Annexure-10**) at least two months before the completion of 6/8(six/eight) years to the Chairperson DRC/CRC through the RAC. The DRC/CRC shall forward its recommendation to the Academic Registrar before the start of the subsequent semester for consideration by VC.
- (iv) As per applicable rule/relaxation, a female PhD candidate and a person with disabilities (having more than 40% disability), may be allowed



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another additional relaxation of two (2) years. However, under no circumstances, the total period for completion of a PhD programme, should not exceed ten (6+2+2=10) years from the date of admission in the PhD programme.

(v) Female PhD Candidates may be provided Maternity Leave/Child Care Leave for up to 240 days in the entire duration of the PhD programme as per relevant UGC regulation and subject to the approval of DRC/CRC.

(vi) For student exchanges, provided that they contribute significantly to the completion of the thesis, leave of absence may be granted from the second year onwards on the following basis:

- (a) research expeditions (less than one month): authorised by the supervisor and head of the department;
- (b) research missions (more than one month): proposed by the department and approved by the Research Advisory Committee for working in National/International Research Laboratories or Centres of Excellence; and
- (c) exchange programmes: proposed by the department and approved by the Research Advisory Committee for working in the Institutions in India/abroad.

Cancellation

(vii) The PhD registration /candidateship is liable to be cancelled from registration of PhD programme for any of the following reasons:

- (a) In the event of her/his failure of submission of thesis within the



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			prescribed period including the extended period(s).
		(b)	Giving false information at the time of application/admission.
		(c)	Violation of discipline and conduct rules of the University.
Admission Procedure	7.	(1)	The admission shall be based on the criteria notified by the University, following the guidelines/norms of UGC and other statutory/regulatory bodies concerned, and taking into account the reservation policy of the Central/State Government from time to time.
		(2)	The admission shall be either through NET or Entrance Test to be conducted by the University.
SURET		(3)	(i) The University shall hold entrance test on its own for selecting the candidates for admission to the PhD programme. The entrance test shall be named Sibsagar University Research Entrance Test (SURET). (ii) The SURET syllabus shall comprise: (a) Research Methodology (50%) (b) Subject Specific Knowledge (50%)
NET as Entrance Test		(4)	(i) Candidates eligible for admission into PhD Programme through UGC- NET and similar National level tests shall be exempted from the entrance test as per UGC (Minimum Standards and Procedure for Award of Ph.D. Degree) Regulations, 2022 and the subsequent UGC Notification No.F.4-1(UGC-NET Review Committee) /2024 (NET) / 140648 dated 27th and 28th March, 2024). (ii) Admission of such candidates to the PhD

programme will be based on the combined merit of their NET qualifications- Category-1/Category-2/Category-3 and Interview (vide UGC Notification No.F.4-1(UGC-NET Review Committee)/2024 (NET) / 140648 dated 27th and 28th March, 2024).

(5) The concerned department/centre of the university shall review and update the pre-requisite qualifications from time to time prior to the advertisement for PhD admissions, and suggest suitable changes if needed, subject to the decision of the competent authority of the university, adhering to UGC and State Government rules & regulations, as applicable.

Personal
Interview

- (6) (i) All the candidates, including those who are exempted from the entrance test, shall have to appear in the personal interview.
- (ii) Interview shall be conducted at the Departmental level.
- (iii) For SURET qualified candidates, at least 50% of the total marks/scores in SURET shall be required for appearing in the personal interview.
- (iv) Relaxation of 5% for reserved category candidates as mentioned in the 5(3) (a) PhD shall be available. The distribution of weightage and selection criteria is given in Annexure-4.
- (v) In case a candidate seeks admission for PhD in a subject other than the one offered by her/him at the Master's degree, s(he) may be admitted to PhD programme under multidisciplinary research centre.

Merit List

- (7) (i) Department-wise Merit List shall be prepared



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with a weightage of:

(a) Entrance Test: 70%

(b) Personal Interview: 30%

(Annexure 4)

(ii) In the event of non-filling up of available quota of seats from 1st round of Merit Lists, subsequent rounds of Merit Lists may be prepared and declared by the University.

(iii) The Merit List shall be valid for one year from its notification.

Admission (8) Admission to the course shall be made after declaration of the results of the entrance examination and payment of the necessary fees as prescribed by the office of the Academic Registrar.

(Annexure-22)

International Candidates (9) (i) International candidates fulfilling the eligibility criteria may be selected for PhD through personal interview without SURET.

(ii) The candidates shall need to provide evidence of language competence suited to the Department/Centre in which they wish to join.

Admission Timeline (10) (i) The office of the Academic Registrar through advertisements shall make notification for admission to PhD programme subject to the availability of seats, after obtaining information of the actual number of available seats from each Department/Centre.

(ii) The University shall announce the dates of:

(a) Commencement and closing of submission of application form

(b) Entrance test

(c) Viva-Voce/Counselling

(d) Declaration of merit lists



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- (e) Admission & other information through publication of advertisement in –
a) local newspapers (at least one),
b) University website/web-portal, and
c) University Notice Board.
- (iii) The application for admission in the prescribed form shall be made available online or attainable from the office of the Academic Registrar on payment of prescribed fees.
- (iv) The admission to the PhD Programme of SU will be held twice in an academic year- in August (Autumn Session) and in January (Spring Session).

However, the Entrance Test i.e. **SURET** for admission will be held only for the Autumn Session.
- (v) The admission in Spring Session will be limited to eligible international students and others who are exempted from entrance test.
- NOC (11) Applications of candidates belonging to the categories of (a) Sponsored (b) Project Fellow and (c) Part Time shall be required to submit No Objection Certificate (NOC) in the prescribed format (**Annexure-5/6**) from her/his employer/Principal Investigator (PI) at the time of admission failing which their case shall not be considered.
- Semester Fees (12) For continuation of the programme, the necessary Semester Fees should be paid as per the fee structure decided by the University from time to time.

Date of (13)
Admission &
Course Work

The office of Academic Registrar shall notify:

(a) The effective date of admission for a given session.

(b) The date of commencement of PhD Course work.

NOTE: This shall be referred to in counting of the duration of the PhD programme for all practical purposes.

Supervisor/Co-Supervisor 8. (1)

The DRC shall assign a supervisor to supervise the research of a candidate along with the RAC at the time of admission and the list will be forwarded to the Academic Registrar for further process.

(2) A permanent faculty member including those on probation (as per UGC Public Notice No. F.9-1/2020 (PS-Misc) dated 06.03.2023) are eligible for Supervisor/ Co-Supervisor.

(3) A permanent faculty member working as Professor/Associate Professor in the University with a PhD degree and a minimum of five research publications (at least two after obtaining PhD degree) in Peer Reviewed or Refereed Journals, adhering to UGC Guidelines.

Provided that in areas/disciplines where there is no or only a limited number of Peer Reviewed or Refereed Journals, the University/Institution may relax the above condition for recognition of a person as supervisor/co-supervisor with reasons recorded in writing.

(4) A permanent faculty member working as



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Assistant Professors in the University with a PhD degree and a minimum of three research publications (at least one after obtaining PhD degree) in Peer Reviewed or Refereed Journals, adhering to UGC Guidelines.

Provided that in areas/disciplines where there is no or only a limited number of Peer Reviewed or Refereed Journals, the University/Institution may relax the above condition for recognition of a person as supervisor/co-supervisor with reasons recorded in writing.

- (5) The recognized Research supervisors of SU cannot supervise research scholars in other institutions; they can only act as Co-Supervisors.
- (6) Only a full-time regular teacher of the University/ College concerned can be recognized as a Research Supervisor.
- (7) Adjunct faculty members are not permitted to be a Research Supervisor; they can only act as a Co-Supervisor.
- (8) Co-Supervising within the same department or other departments of the University or in other institutions/universities may be permitted, if deemed necessary, with the approval of the competent authority of the University.
- (9) The Co-Supervisor is required to be a recognized Supervisor/Guide of the University or the respective institution/university (**Annexure-3**).
- (10) For recognition of PhD guideship, the person shall apply to the office of the Academic Registrar in



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proper format **(Annexure-2)**.

- (11) Under no circumstances, a PhD candidate shall have more than two supervisors including a co-supervisor.
- (12) In case the Supervisor or the Co-Supervisor is not in a position to continue supervision due to prolonged illness or other problems or factors beyond her/his control, s/he shall communicate her/his inability of supervision to the DRC/CRC. The DRC/CRC shall take a resolution on the matter and the same will be communicated to the Academic Registrar who will take needful action **(Annexure-3)**.
- (13) Faculty members with less than three years of service before superannuation shall not be allowed to take new candidates under their supervision.
- However, such faculty members can continue to supervise the PhD candidates who are already registered until superannuation and can also continue as Co-Supervisor after superannuation, but not after attaining the age of 70 years.
- (14) No recognized Supervisor shall be allowed to supervise the PhD programme of his/her near relative.
- (15) In case of multidisciplinary/ interdisciplinary/ transdisciplinary research work, a candidate may have a Co-Supervisor from the same or outside the department/faculty/centre/university on the basis of necessity. In such circumstances, the

- DRC/CRC will nominate the other Supervisor on receipt of request from the Supervisor in need of such a provision.
- (16) The University faculty shall obtain NOC from the Academic Registrar before joining as a Co-supervisor for PhD candidate registered in other universities/ institutes subject to NOT exceeding the permissible limit.
- (17) The maximum limit for supervising PhD candidates as Supervisors/Co-Supervisors at a given time shall be as follows:
- i) Professor: 8 (Eight)
 - ii) Associate Professor: 6 (Six)
 - iii) Assistant Professor: 4 (Four)
- (18) A Research Supervisor/Co-Supervisor can guide two international students on a supernumerary basis.
- (19) At any point of time the total number of candidates under a research supervisor shall not exceed the number as prescribed above including the candidates under co-supervision.
- (20) The Research Supervisor should declare the number of PhD scholars registered with him/her periodically to the University/College. He/she cannot increase the number by using recognition from multiple universities/colleges.
- (21) Once a candidate submits his/her PhD thesis, his/her seat shall be counted as a vacancy for supervision on the part of the respective Supervisor/Co-Supervisor.

	(22)	The allocation of Research Supervisor for a selected research scholar shall be decided by the Department concerned depending on the number of scholars per Research Supervisor, the available specialization among the Supervisors, and research interests of the scholars as indicated by them at the time of interview/viva voce.
Change of Supervisor	(23)	The change of supervisor shall be permitted only in exceptional cases of death, state of being incapacitated due to illness, mental disabilities, removal from job and the likes as decided by the Research Council upon the recommendation of the DRC/CRC. In such cases, the contribution of the original Supervisor shall be acknowledged. The Academic Council shall be the next appellate authority for the same.
Relocation of a woman PhD scholar	(24)	In case of relocation of a woman PhD scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University/College to which the scholar intends to relocate, provided all the other conditions in these regulations are followed and the research work does not pertain to a project sanctioned to the parent Institution/ Supervisor by any funding agency. Such scholar shall, however, give due credit to the parent institution and the Supervisor for the part of research already undertaken.
Course Work & Other Requirements	9. (1)	Course work is mandatory for all the scholars except those who are exempted for the same.
	(2)	The Credit requirement for the Ph.D. coursework is 14 credits, including a "Research and

Publication Ethics” course as notified by UGC vide D.O. No. F.1- 1/2018 (Journal/CARE) in 2019 and a research methodology course. The Research Advisory Committee can also recommend UGC recognized online courses as part of the credit requirements for the Ph.D. programme.

Syllabus	(3)	The syllabus for the course work shall be designed by the concerned DRC/CRC and approved by Academic Council.
	(4)	A minimum of 4 Credits shall be assigned to Core course; 4 Credits on Specialization; 4 Credits on Research Methodology; and 2 Credits on Research & Publication Ethics.
	(5)	Students who register for PhD directly from four-year undergraduate with research will have to undertake 6-8 credit courses (at PhD level) on relevant skills/research techniques/domain-specific subjects as offered by the University.
	(6)	A maximum of 40% of the credits prescribed for course work may be earned through UGC-recognised online courses, subject to the approval of the DRC and the University. ¹
	(7)	The course work may be offered in blended mode only under special circumstances and with due approval of the DRC/CRC.
Attendance	(8)	A candidate must have a minimum of 75% attendance in the course-work to be eligible for appearing in the End Semester examination of the Course work.

¹ As per the provisions of the UGC (Credit Framework for Online Learning Courses through SWAYAM) Regulations, 2021 and subsequent amendments issued by the University Grants Commission from time to time.

Other (9)
Requirements

All the PhD candidates, irrespective of discipline, shall be required to training/ teaching/ education/pedagogy/writing related to their chosen PhD subject as required by the respective department/centre during their doctoral period. PhD scholars may also be assigned 4-6 hours per week of teaching/research assistantship for conducting tutorial or laboratory work and evaluations.

Minimum CGPA (10)

A Ph.D. scholar must obtain a minimum of 5.5 CGPA of SU or its equivalent CGPA in other universities in the UGC 10-point scale, in the course work to be eligible to continue in the programme and submit his or her thesis

(10)

Prior to admitting PhD candidates, a department/centre shall form the DRC/CRC and frame its coursework syllabi with due approval of the Academic Council of the University.

(11)

Candidates already enrolled at another university and had successfully completed the course work with the requisite total credits recommended by UGC, may be exempted from course work provided it was completed not before two years from the date of admission at Sibsagar University. However, the supervisor may suggest additional course work (credit or audit) for the benefit of such candidates.

Pre-Research 10. (1)
Proposal

The candidate shall prepare a Pre-research proposal for evaluation and approval by the RAC within nine (9) months from the date of admission.



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- (2) The candidate shall present the pre-research proposal in a seminar before the RAC. The RAC will recommend the synopsis for provisional registration, if found satisfactory, to the DRC.
- (3) On the recommendation of the DRC and the approval of RC, the candidate will apply for provisional registration in the prescribed format **(Annexure-7)**.
- (4) Along with the application for provisional registration, the candidate shall submit three copies of the proposal/ synopsis of the proposed research work duly authenticated and forwarded by her/his Supervisor.
- (5) The pre-research proposal should be submitted within 30 days from the date of presentation of pre-research proposal.
- (6) The pre-research proposal in respect of the candidate with exemption in course work shall have to submit within 30 days from the date of her/his admission at SU. The duration of PhD programme for such candidate shall be counted from the date of commencement of course work in the earlier university/institute (a certificate to be obtained by the candidate from the competent authority).
- (7) The synopsis should include the research topic, scope and rationale of study, review of literature, hypothesis, and research methodology including design and sampling etc. as required.
- (8) Candidate seeking approval by Institutional Biosafety Committee (IBSC), Institutional Human Ethical Committee (IHEC), Institutional Animal Ethics Committee (IAEC) and Institutional

**Final Research
Proposal**

11. (1)

Radiation Safety Committee (IRSC) should apply well in advance, preferably within six months of provisional registration where necessary.

The candidate shall make a presentation of his/her final research proposal before the RAC, faculty members, and research scholars.

RAC shall evaluate and recommend the candidate for final registration to DRC. The DRC, if satisfied with the progress, shall recommend to the RC for final decision on registration.

(2)

The application for final registration must accompany a certificate from the DRC chairperson on the basis of the RAC's report submitted along with the necessary fees.

(3)

Candidates failing to apply for final registration within thirty-six (36) months from the date of registration may, on the recommendation of the DRC/CRC, be allowed to apply for final registration within a period of forty-eight (48) months from the date of admission on payment of 'Late Registration Fee' at the prescribed rate.

(4)

(5)

If a candidate does not apply for final registration within the period of forty-eight (48) months her/his candidature shall stand cancelled.

**Provisional
Registration**

12. (1)

After successful completion of Course Work, the scholar shall apply for Provisional Registration in

the prescribed format from the office of the Academic Registrar paying necessary fees.

(2) Along with the application for provisional registration, the scholar shall submit in triplicate the approved Pre-Research Proposal/ Synopsis of the proposed research work duly authenticated and forwarded by her/his Supervisor /Guide.

(3) The DRC shall, after due consideration, forward the research proposal to the Research Council for final decision on registration.

(4) The candidate must revise the Pre-Research Proposal/ Synopsis and submit the modified version, if any modification is suggested by DRC.

(5) The date on which the scholar takes admission shall be the date of enrolment of the scholar. However, the maximum permissible period between the date of admission and that of provisional registration shall be nine (9) months.

(6) Under no circumstances a candidate can be allowed more than two (2) chances to clear the Course Work.

**Final
Registration**

13. (1) The candidate has to present his/her research work as Final Registration Seminar before the RAC of the Department to describe the progress made in the area of the research. If the RAC is satisfied with the progress, it will recommend for final registration to the DRC.

(2) The Final Registration Seminar shall be held in the concerned department before the DRC for final registration.

(3) The Final Registration Seminar is an open



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seminar which will be notified at the departmental level, a copy of which will be forwarded to the Academic Registrar for record.

- (4) Candidate provisionally registered for PhD Programme is required to submit the application for final registration in the prescribed format **(Annexure-8)** within twenty-four (24) months and extendable to thirty-six (36) months but not before eighteen (18) months from the date of admission.
- (5) DRC may also suggest modification of the work if it is not satisfied and advise the candidate for a modified presentation. The application for final registration must accompany a recommendation certificate from RAC along with required fees.
- (6) Candidates failing to apply for final registration within twenty-four (24) months from the date of admission, on the recommendation of the RAC, may be allowed to apply for final registration within thirty-six (36) months from the date of admission, which is further extendable to Forty-eight (48) months but with due procedure on payment of 'Late Registration Fee' at the prescribed rate.
- (7) If a candidate does not apply for the final registration within the forty-eight (48) months, her/his provisional registration stands cancelled. However, she/he may be allowed re-admission in the PhD programme by qualifying in the test(s) as may be required, subject to approval of the VC. Moreover, pertaining to the topic and time-frame



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**Research
Progress
Monitoring**

14. (1)

of such candidate, the competent authority determine as per the direction of VC.

During the period of research work, every candidate (regular mode/part-time) shall present One (1) Progress Seminar (PS) in every six months showing the research progress done before the RAC.

(2)

The candidate shall submit Research Progress Report (RPR) in the prescribed format (**Annexure-9**) through the Supervisor to the Chairperson, DRC/CRC within the semester.

(3)

The DRC/CRC will forward the RPR of the candidate endorsed by the RAC to the office of the Academic Registrar for needful action.

(4)

The PhD scholar should be available in the Department/Centre unless they are engaged in experiments/field work/library work elsewhere with prior permission of the Supervisor(s) and intimation to the Head of the Department/Centre for record.

(5)

The Part-Time Mode scholars shall devote their time for research in laboratories/libraries or fields or concerned departments as per guidance of the Supervisor. However, her /his progress in research must be reflected in the six-monthly progress presentation to RAC to be reviewed by the respective RAC.

**Modification of
title of the thesis**

15. (1)

On the recommendation of concerned DRC/CRC, a candidate may be allowed to modify the research title during or before the final registration, provided it does not alter the basic thrust or contention of the original research



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	(2)	proposal. Only in special cases, some modifications may be allowed even after final registration on the approval of the respective DRC/CRC.
Language	16.	The thesis shall be written in English (Roman Script) in all subjects. However, in language subjects, the thesis may be written in English or in the language concerned. In case of the latter, the thesis shall be accompanied by an English translation of summaries of individual chapters and of the conclusion as resolved by the statutory body.
Pre-Submission Seminar	17.	The candidate shall be required to present her/his research findings in a Pre- Submission Seminar when her/his Supervisor is of the opinion that the thesis is in the final stage for submission, preferably within three (3) months before submission. The presentation shall be made before the members of RAC. The candidate shall follow and incorporate the recommendation(s) in her/his thesis.
Publication	18. (1)	As decided by the University, every candidate is required to publish, before submission of the thesis, at least two (2) research papers on her/his work relevant to the thesis in peer-reviewed or refereed journal, adhering to UGC Guidelines and produce evidence to that effect in the form of reprint or acceptance letter or as per the format available in the website of the respective journal. Provided that in areas/disciplines where there is no, or only a limited number of peer-reviewed or refereed journals, the criteria of

minimum publications for a candidate in the concerned department/centre may be relaxed by the RC after having obtained necessary approval from the DRC/CRC with reasons recorded-in writing.

(2) The required publications should ideally be co-authored with the respective Supervisor(s).

(3) The qualifying publications should mandatorily contain the University affiliation.

Abstract 19. (1) After acceptance of the presentation in the Pre-submission Seminar, the candidate shall apply to the office of the Academic Registrar for submission of thesis along with three (3) copies of the Abstract of the research work (not exceeding 1500 words) through the Supervisor in the prescribed format (**Annexure-11**). The candidate shall apply within 30 days from the date of the Pre-Submission Seminar.

(2) The application for submission of thesis shall be countersigned by the Supervisor/Co-supervisor and the Head of the concerned Department/Centre.

Plagiarism Test 20. (1) Plagiarism Test of the thesis is mandatory by using standard software which shall be made available in the Central Library of the University. The Similarity checking policy of thesis for Shodhganga formulated by the Central Library has to be followed (Plagiarism/Notice to be issued in time). The acceptable range of Similarity is **0-10** as per UGC. The exclusion to be used for similarity test is given in **Annexure-12**. A declaration of plagiarism check by the candidate



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Guidelines for Thesis

21.

(Annexure-12.1) is mandatory for the thesis submission.

The Guidelines for preparation of the thesis are as given in Annexure-13.

Submission of Thesis

22. (1)

The candidate shall submit three (3) copies of the thesis printed on both sides in soft binding form (spiral-bound) to the office of the Academic Registrar within three (3) months from the date of Pre-Submission in the prescribed format (Annexure-14) along with requisite amount of fees and plagiarism test certificate.

(2)

The candidate may incorporate the text of any work which s/he may have published on the subject with proper citation in the thesis. But s/he shall not submit in the Thesis any work for which a Degree/Diploma/Certificate has already been conferred on her/him by this or any other University.

(3)

The thesis shall satisfy that it is a piece of original research work characterized either by discovery/invention of new facts or fresh interpretation of facts or theories.

(4)

The thesis shall include a certificate from the Supervisor (Annexure-17) and a declaration from the candidate (Annexure-16) that the thesis incorporates the candidate's Bonafide research and not been submitted for award of any degree in this or any other university or institute. Further, the Supervisor shall also certify on the compliance with SU PhD Regulations, 2026 and its amendments from time to time (Annexure-14).



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	(5)	The details of publications, seminar/conferences attended, etc. shall also be appended in the thesis by the candidate.
Evaluation of Thesis	23. (1)	The thesis shall be evaluated by a Board of Evaluation of Thesis consisting of two (2) external examiners and the Supervisor/Co-supervisor.
	(2)	The concerned Supervisor of the candidate shall submit to the Academic Registrar a list of at least eight (8) external examiners with full address, designation, and broad area of specialization, of which three (3) or four (4) must be from outside State/Country whichever possible, besides the Supervisor(s) as internal examiner(s). The list of the examiners should be submitted at the stage of submission of the Abstract copies by the candidate.
	(3)	It is also mandatory that out of eight (8) external examiners, at least four (4) of the examiners should be chosen from outside State and at least two (2) should be of Professor level.
	(4)	The list of the examiners must not contain the names of any recognized PhD supervisors of the University or of any person from the institution where the Supervisor/Co-supervisor is working.
	(5)	The external examiners shall be nominated by the VC from the panel forwarded by the Academic Registrar.
	(6)	The Academic Registrar, after verifying all records/testimonials shall send the thesis to the

examiners as approved by the VC.

The Academic Registrar shall send the Abstract to the examiners as approved by the Vice-Chancellor as a first step towards the examination of the thesis.

- (7) Once the thesis is sent to the examiner for evaluation, the time period allowed shall be limited to two (2) calendar months with the provision of a one (1) month grace period. There shall be a letter of acceptance from the evaluator to evaluate the thesis within a period of three months (**Annexure-20**).
- (8) (i) The thesis shall be evaluated in two parts:
- (a) Written comments by the appointed examiners, and
 - (b) Viva-Voce
- (ii) While giving detailed comments on the thesis, the examiners shall recommend that in their opinion – either the thesis be:
- (a) accepted, or
 - (b) accepted subject to modification as suggested and resubmitted without further reference to me, or
 - (c) revised and resubmitted for re-examination, or
 - (d) rejected.
- (iii) The examiner shall also state whether the thesis is worthy of publication or not. If not, the reasons will be clearly stated by her/him. However, this recommendation is necessary only for publication of the thesis. In case the thesis is not recommended for publication, it will not affect the



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award of the degree.

- (iv) In case the examiner suggests revision, s/he shall indicate the lines along which the thesis should be revised. For such revision, the candidate shall be provided with the report of the examiner/examiners who has/have recommended revision of the thesis.
- (v) In case of rejection of the thesis, detailed reasons for rejection shall be given by the examiner(s).
- (vi) In case one examiner suggests revision and resubmission while the other examiners accept the thesis, the candidate shall be asked to resubmit the thesis on payment of half the prescribed examination fees within three (3) months from the date the report is made available. The revised thesis will be referred to the same examiner who had suggested revision.
- (vii) If any one of the examiners recommends rejection, then the thesis shall be referred to a third external examiner from the panel. In that case the candidate will have to pay half of the prescribed fee(s).
- (viii) If the third examiner also recommends rejection, the thesis shall be summarily rejected.
- (ix) If the third examiner recommends the thesis, the report of the recommendation will be considered along with the other reports already received and will be processed for holding the Viva-Voce.
- (x) If the thesis is rejected by any two examiners, it shall be summarily rejected.
- (xi) If the thesis is unanimously recommended for PhD degree by all the examiners, it will be

approved for holding of the Viva-voce.

**Guidelines for
changes in the
Thesis**

24. (1)

The Academic Registrar shall send copies of the examiners' reports to the Supervisor/Co-Supervisor to incorporate necessary changes/modifications by the candidate.

(2)

No changes should be made in the thesis by the candidate other than such which are specified by the examiners.

(3)

Corrections and modifications to the thesis shall be incorporated in the text by changing the pages/tables/figures wherever necessary on separate sheet indicating the changes/modifications made with the page numbers, within three (3) months.

(4)

If the candidate needs more time to complete the modifications, an extension of two months may be sought by applying to the Academic Registrar through RAC and Chairperson, DRC/CRC. Based on examiner's comments, follow up action will be taken.

Viva-Voce

25. (1)

After the thesis has been recommended by all the examiners for award of the PhD degree, the report of the examiners will be made available to the Supervisor(s) and Head of the Department/Centre by the Academic Registrar and the candidate shall have to appear in the Viva-Voce.

(2)

Candidates shall be required to pay the necessary fee/s for appearing in the Viva-Voce.

(3)

The Viva-Voce shall be conducted by the Viva Voce Board (VVB).

(4)

The Viva-Voce shall be held as an open seminar



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in the University on a working day during office hours, and may be attended by members of the RAC, faculty members, research scholars, students, and other interested persons.

The Viva-Voce may be conducted in offline, online, or hybrid mode, if approved so by the VC.

(5)

(6)

The VVB shall subsequently submit a combined report in the prescribed format to the Academic Registrar (**Annexure-15**).

**Result & Award
of the Degree**

26. (1)

The report of the VVB shall be forwarded by the Chairperson of the DRC/CRC to the Academic Registrar who will forward the report to the Executive Council for approval.

(2)

The EC shall approve the award of the degree of Doctor of Philosophy (PhD) in the EC meeting and shall allow the candidate's name to be published with the title of the thesis, name of the Supervisor(s), name of the faculty and Department/Centre to which the thesis belongs.

**Provisional
Certificate**

27. (1)

A Provisional Certificate shall be issued to the successful candidates on the approval of the EC through notification.

(2)

The date of notification (EC Resolution Notice No.) shall be treated as the date of award of the PhD degree while the formal degree will be conferred in the next convocation of the University.

(3)

The PhD degree shall be awarded in the Department/Centre and the Faculty under which



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the candidate has been registered for the PhD programme.

- (4) The PhD degree certificate shall mention the title of the thesis, names of- the University, the candidate, the Department/Centre and the Faculty in which the candidate was registered for the PhD programme. However, in case of the candidate registered in a multidisciplinary centre for research, the degree certificate shall mention the title of the thesis, names of- the Centre, the University and the candidate.

- (5) The candidate shall submit two (2) hard copies of the thesis to the office of the Academic Registrar from which one copy will be sent to the University Library for preservation and one copy to the Department's/Centre's library. Soft copy of the thesis shall be forwarded by the Academic Registrar to the digital repository for uploading to INFLIBNET (**Annexure-18**).

Copyright

28.

The copyright of the thesis shall remain with the candidate. However, SU shall have the right to archive, reproduce, store, and disseminate the thesis for academic purposes in accordance with applicable laws and UGC Regulations.

Publication of Thesis

29.

A candidate, after receiving the PhD degree may choose to publish her/his thesis if the thesis is recommended for publication by any two examiners. But, s/he shall apply to the Academic Registrar seeking permission to publish the thesis.



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**Removal of
Difficulties**

30.

For the matters not mentioned/incorporated in these regulations or when a change in the regulations is felt necessary or imposed by UGC, the Vice Chancellor may take necessary action for its amendment from time to time.

Interpretation

31.

Interpretation of any clause of these regulations (if any) given by the Vice Chancellor shall be final and binding to all concerned.



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Annexure-1

[Vide Section 4 (5) (ii) of the PhD Regulations, SU, 2026]

Change of Category of Candidature

1. Name of the Candidate :
2. Roll Number :
3. Department/ Center :
4. Name(s) of Supervisor(s) :

Current Category	
Category (Regular / Part-Time/ Sponsored / Project Fellow)	

I want to change my registration to the following category:

Category (Full-Time / Part-Time /Sponsored)	Reason for Change in Category (attach supporting documents if any)

Signature of the Candidate

Supervisor

Co-Supervisor

For Office Use only

Recommended by Chairman DRC/CRC.....

Signature of Academic Registrar



Annexure-2

[Vide Section 8 (10) of the PhD Regulations, SU, 2026]

APPLICATION PROFORMA FOR RECOGNITION AS PhD SUPERVISOR

A) PERSONAL DETAILS

First Name:_____Middle Name:_____Last Name:_____

Present Designation :_____

Date of Joining in the University/Institution :_____

Date of Confirmation/Regularisation :_____

Date of Superannuation :_____

Parent's/Spouse's Name :_____

(Indicate relationship)

Date of Birth: _____ Nationality:_____

(DD/MM/YYYY)

Category [General/OBC/MOBC/SC/ST (P)/ST (H)]:_____

If you are differently abled, please specify here:

Mobile No._____Email:_____

Address for Communication	Permanent Address

(B) ACADEMIC PROFILE

B1. Educational Qualification

Examination	Year	Subject(s)	Marks in Percentage or CGPA)	Board/Council/ University
HSLC				
HS				



Graduation				
Post-Graduation				

Please indicate any other information, e.g. Rank, Distinction

B2. M Phil, PhD and Post-Doctoral Experiences

Degree/ Experiences	Year	Subject/ Field	Thesis/Dissertation Title	Year of Award and University/ Institute	Duration of research work
M Phil					
PhD					
Post-Doctoral					

Please insert additional rows if necessary

B3. Teaching Experiences

Name of University /College/ Institution	Designation	Status (Permanent /Temporary /Ad-hoc)	Classes Taught (UG/PG/ Others)	Course/ Subject	Duration	Experience (in Y-M)

(C) RESEARCH PROFILE

C1. Research Articles in Journals* (Publications in Relevant Area Only)

Title with page nos.	Authors as They appear	Journal Name, ISSN with DOI (if any)	Mention whether listed in UGC CARE	Impact Factor

*Attach first page of all articles

C2. Books, Chapters, Edited Books, Conference Proceedings*

Title with page nos.	Authors as They appear	Name of the Book and Year of Publication	Publisher	Whether Peer Reviewed? (Yes/No)

--	--	--	--	--

*Attach first page of all Books, Chapters, Edited Books, Conference Proceedings etc.

C3. Research Projects

Sl. No.	Title	Period	Total Grant/Funding	Name of Sponsoring/ Funding Agency	Outcome of The Project (Mention Publications and patents)	Status of the Project Completed/ On-going

C4. Details of M.Phil/PhD Guideship at earlier affiliating University

Sl. No.	Name of the Student	MPhil/PhD	Title of the Thesis	Status (Completed/ Ongoing) Please mention the year if completed	Affiliating Institute

C5. Mention/Specify the number of Post-PhD publication(s): _____

(D) MISCELLANEOUS INFORMATION

D1. Mention your **Broad Subject**, Research Interests and your most Significant Research Contributions (in 200 words)

D2. Honours and Awards including Membership/Fellowship of learned bodies (Please provide details in the box below)

--

Declaration

I, hereby declare that the statements made and documents enclosed with the application form are true to the best of my knowledge and belief. If any information is found to be incorrect, my application is liable to be cancelled and that I may be subject to legal/disciplinary proceedings.

I, hereby assure that I shall carry out the responsibilities of a PhD Guide to the best of my ability and abide by the Act, Statutes and Rules and Regulations, and Ethical Guidelines of Sibsagar University.

Place:

Date:

Applicant's Signature in full

Application Fee

Application Fee (Non-Refundable): Rs 2000/-

Application Fee is to be deposited in the Bank Account No. of the University through Online/ Offline Mode. Bank A/C details are mentioned below:

Account No: 36910100004103

Account Name: Sibsagar University General Fund

IFSC: BARB0SIBSAG

Bank Name & Branch: Bank of Baroda, Sivasagar Branch

Please enter Transaction ID & Date:

Signature of the Applicant



Annexure-3

[Vide Section 8 (9) & (12) of the PhD Regulations, SU, 2026]

Application for a New Supervisor/ Co-Supervisor/Change of Supervisor

(To be filled by the Candidate)

1. Name and ID :
2. Faculty :
3. Department/Center :
4. a) Full Time/Part Time/Sponsored :
b) Name of Supervisor : _____, Department _____
c) Name of Co-Supervisor : _____, Department _____
5. Date of Enrollment : _____
6. PhD Registration Completed : If Yes Registration No. _____
7. Title Proposed at the time of enrolling for research : _____.
8. Stage of Research: (Tick the Relevant one)
a) Literature Survey
b) Registration Done
c) Field Work/Data Collection
d) Analysis
e) Writing Thesis
9. Name of the supervisor/co-supervisor proposed:
10. Reason for the change sought (Tick any one):
a) Leaving the University
b) Long Sickness
c) Technical
d) Superannuation
e) Long Leave (More than a Year).
f) Demise
g) Others (Specify)
11. In case of change, comments of existing supervisor (in case of 10 (f) not applicable):
12. Comments of the proposed new Supervisor:
13. Comment of HoD in case of the proposed change to other Department (Indicating Consent or otherwise with specific reason):
14. Comments of Existing Supervisor (Except in Case 10 (f): I do not have any objection to change.
15. Comment of the proposed Supervisor/ Co-Supervisor: I agree to supervise the work.

Signature Supervisor/Co-Supervisor

Signature of candidate



[Handwritten signature]

Annexure-4

[Vide Section 7 (7) (i) of the PhD Regulations, SU, 2026]

Distribution of Selection Criteria and Weightage for PhD Candidates

Criteria	Weights Assigned			Final Selection Criteria
	PhD Entrance Test i.e. SURET	NET Score	Viva-Voce	Ranking based on Total Score (100%)
With UGC NET-JRF/UGC-CSIR NET-JRF, GATE or similar examinations (Category-1)	Exempted	NA	100%	Interview Only (100%)
With NET (Category-2)	Exempted	70%	30%	Score of NET (70%) + Viva-Voce (30%)
With NET (Category-3)	Exempted	70%	30%	Score of NET (70%) + Viva-Voce (30%)
Without NET	SURET	NA	30%	Score in the SURET (70%) +Viva-Voce(30%)



Annexure-5

[Vide Section 7 (11) of the PhD Regulations, SU, 2026]

Format for No Objection Certificate (for Project Fellows) from Principal Investigator
(In Letter Head)

To,

Date:

The Academic Registrar,
Sibsagar University
Joysagar, Sivasagar

Dear Sir/Madam,

Certified that Mr./Ms. _____, is working as a _____ in the project _____ in the Department/Centre _____ funded by _____ since _____. I have no objection in allowing her/him to join the PhD Programme at Sibsagar University under the category of project fellow.

Further, s(he) will be allowed to carry out her/his course work/ research work of the PhD programme without hampering the project work.

Signature :

Name :

Designation :

Place :

Seal of Principal Investigator



Annexure-6

[Vide Section 7 (11) of the PhD Regulations, SU, 2026]

Format for No Objection Certificate from Employer

(In Letter Head)

To,

The Academic Registrar,
Sibsagar University,
Joysagar, Sivasagar

Date:

Subject : No Objection Certificate

Dear Sir/Madam,

It is hereby certified that Mr./Ms _____ has been working in this organization as _____ since _____.

This organization has no objection to her/him being admitted to the PhD programme at Sibsagar University from the session starting on _____ as part-time candidate.

Her/His official duties will permit her/him to devote sufficient time for research.

S(he) will be relieved from duty to complete the coursework if required.

Date :

Signature :

Place :

Name :

Designation :

Seal of Employer:



Annexure-7

[Vide Section 10 (3) (of the PhD Regulations, SU, 2026]

APPLICATION FORM FOR PROVISIONAL REGISTRATION FOR PhD PROGRAMME

A) Tick (☐) the box whichever is applicable for you.

☐ Qualified UGC/CSIR NET/JRF/GATE/M.Phil/SET

☐ Teacher in university/college/other educational institutions

☐ Overseas candidate

☐ Sponsored by DST/MHRD/other Government agencies

*Affix latest self
attested passport
size photograph*

B) Department/Centre in which you intend to get registered_____

C) Do you belong to any of the following categories specified?

SC☐

ST☐

OBC☐

PWD☐

EWS☐

D) PhD Enrolment No.:

E) Sibsagar University Registration Details.

Registration No.	
Year of registration	

1. Name of the candidate : _____
(in block letters)

2. Mother's name : _____

3. Father's name : _____

4. .Date of Birth : _____

5. Sex: : Male☐ Female☐ Others☐

6. Permanent Address (in full): _____
With PIN Code, Phone (Mobile No.) and Email id

7. Present Address: _____



[Handwritten signature]

8. Nationality : _____ (Valid Visa details shall be furnished in case of foreign candidates.)
9. Details of the Examination passed : (Enclose documentary evidence for the entries in these columns)

Name of the Examination	Board/ University	Year of passing	Subject(s)	Percentage of Marks/Grade
HSLC / Equivalent Examination of 10 th level				
HS/Equivalent Examination of 10+2 level				
Bachelor degree				
Master degree				
Any other degree				
PhD Course Work				

10. If there is any gap/discontinuity in studies, state the reason(s) along with relevant documentary evidence.

11. Name and address of institution from where you have passed the qualifying examination:

12. Whether previously/presently employed? Yes ☐ No ☐
- If yes, Name of the Employer _____ (No Objection Certificate should be enclosed)

13. Subject and field of specialization at Post-Graduate: _____

14. If M. Phil degree is already awarded, the title of the dissertation: _____

15. Publication (if any): _____
(Attach separate sheets, if necessary)

16. Title of the proposed research work (in block letters): _____



17. Synopsis on proposed research topic (to be enclosed):

Synopsis should include the following sections (should be written within 1500 words)

- (a) Introduction
- (b) Scope and Rationale
- (c) Review of Literature
- (d) Research questions, Objectives
- (e) Research Methodologies
- (f) Expected outcome(s)
- (g) Bibliography/References
- (h) Collaboration with any other institutes/universities (if any)

18. (a) Name and designation of the Supervisor (proposed): _____

(b) Name and designation of the Co-supervisor (proposed) if any: _____

19. Total Registration fee/admission fee paid vide receipt No.: _____ Dt.: _____

20. Whether previously or currently registered in any PhD Programme in any other university Yes ☐ No ☐

If so, give the details _____

Date:

Signature of the candidate

RECOMMENDATION OF THE GUIDE/SUPERVISOR

Certified that Shri/Smt. proposes to pursue research work under my supervision on the title stated in the application. I recommend his/ her name for Provisional Registration for PhD programme.

Date:

Signature of the Supervisor (proposed)



RECOMMENDATION OF THE DRC

The provisional registration of Shri/Smt _____ for PhD programme is recommended

Date:

Chairperson, DRC/CRC

Department/Centre of _____

FOR OFFICE OF THE ACADEMIC REGISTRAR

1. Name of the candidate : _____
2. Department/Centre : _____
3. Title of the proposed research work: _____

4. Name and designation of the Supervisor/Co-Supervisor(s):
(i) _____
(ii) _____
5. Date of Registration: _____
6. Due date for Final Registration: _____
7. Condition (s) if any, attached by the Faculty Board at the time of approval:

8. Result of Course Work Examination: _____

Signature of the Dean of the Faculty of.....

(Office seal)

Date: _____



[Handwritten signature]

Annexure-8

[Vide Section 13 (4) of the PhD Regulations, SU, 2026]

APPLICATION FOR FINAL REGISTRATION OF A CANDIDATE FOR PhD DEGREE

(The application must be submitted within 24 months from the date of effect of provisional registration)

1. Full Name (in BLOCK letters) : _____
2. Registration Certificate No. : _____
3. Present Occupation : _____
4. Postal Address : _____

5. Provisional Registration w.e.f. : _____
6. Provisional Enrolment no. : _____
7. Original Title of the Thesis : _____

8. Proposed modification of the Title : _____

9. Place of Research: University Dept/College: _____
10. Library used for Research : _____
11. Laboratory where experiment are done : _____
12. Faculty/Department/CENTRE : _____
13. Late fine (*if necessary*) for Final Registration fee paid : _____
- Vide Challan No. : _____ Date . _____
14. Name of the Supervisor/Guide with address : _____

Date:

Signature of the Candidate



[Handwritten signature]

15. Recommendation of the Supervisor/Guide:

Certified that Shri / Smt..... a candidate provisionally registered under my guidance has made satisfactory progress in his/her research work. I recommend his/her Final Registration as a candidate for the PhD degree. Further s(he) may be allowed to modify the title of the thesis as proposed.

Department:

Date :

Signature of the Supervisor/ Guide with Seal

16. Documents to be submitted by candidate:

- 1) A statement of work done duly certified by the Supervisor/Guide.
- 2) Seminar presentation certificate.
- 3) A copy of each publication, if any, pertaining to the said research.
- 4) Attested copy of SU Registration Certificate.
- 5) Duplicate copy of Fee payment Challan for Rs. (Late fine if necessary).
- 6) IBSC (Institutional Biosafety Committee) approval certificate (if applicable).

Application with all documents received on

Dealing Assistant Date.....



Annexure-9

[Vide Section 14 (2) of the PhD Regulations, SU, 2026]

Format of Research Progress Report (RPR)

Semester: _____ Year: _____ Period from _____ to _____

1. Name of the candidate and ID :
2. Category (Full time/Part time/Sponsored/Project Fellow) :
3. Faculty _____, Department/Centre :
4. Date of Admission :
5. Date of Registration (if applicable) :
6. Total no. of Semesters Completed :
7. Total no. of Credits Prescribed :
8. Total no. of Courses and Credits completed :
9. Area of Research :
10. Progress of Research (Separate copy may be attached):
11. Expected date of completion :
12. Leave availed during this semester (if any) :
13. Nature of Fellowship/Scholarship/Stipend received, if any:

Signature of Candidate

Signature of Supervisor

14. Remarks of the Research Advisory Committee (RAC) (tick one):

- a) Allowed to enroll in the next semester and continue research.
- b) Allowed to enroll and continue research but with suggestions for improvement.
- c) As the performance is very poor advised to discontinue.

Additional comment (if any):

Signature of RAC Members (other than the Supervisor):

Approved by Chairman, DRC/CRC

Signature _____ Date _____



Annexure-10

[Vide Section 6 (iii) of the PhD Regulations, SU, 2026]

Application Form for Re-Registration

1. Name of the Candidate :
2. Enrollment Number :
3. Faculty :
4. Department/ Center :
5. Category (Tick one) : Full-time/Part-time/Sponsored/Project Fellow
5. a) Name of Supervisor :
- b) Name of Co-Supervisor and Affiliation :
6. Date of admission :
7. Submission date and year of Synopsis :
8. Research topic:
9. Reason for re-registration :

Forwarded by Supervisor

Signature of candidate

Signature

Date

Date

Name and signature of RAC members (other than supervisor)

1. Date

2.

3.

For Office Use only

Recommended by Chairman, DRC/CRC

Name and Signature

Date

Approved by, AC vide Resolution No.

Date

Signature of Chairman, AC

Date



Annexure-11

[Vide Section 19(1) of the PhD Regulations, SU, 2026]

ABSTRACT SUBMISSION FORM

PART-A: To be filled by the candidate (*before the Pre-Submission Seminar*) & duly forwarded by Supervisor(s)

1. Name of the Candidate :
2. Enrollment Number :
3. Department/ Center :
4. Name(s) of Supervisor(s) :
5. Date of the Pre-Submission Seminar :
6. Title of Thesis :

****Abstract should be written within 1500 words**

Date:

Signature of the Candidate

Forwarded to the DRC

Date:

Signature(s) of Supervisor(s)

The Departmental Research Committee is requested to write their assessment on the Pre-Submission in Part B.

PART-B TO BE FILLED BY THE DRC/CRC (AFTER THE PRE-SUBMISSION SEMINAR)

1. Name of the Candidate :
2. Enrollment Number :
3. Date of the Pre-Submission Seminar :



4. Title of Thesis :
5. Literature Review/ Survey : Satisfactory / Not Satisfactory
6. Research Problem Formulated : Yes / No
7. Overall Performance of the candidate in the
Pre- Submission Seminar : Satisfactory / Not Satisfactory*

**Note: If the overall performance is not satisfactory, then the candidate has to present another pre-submission seminar within a month.*

Name & Signature of DRC Members:

Signature			
Name	Member	Member	Member
Signature			
Name	Supervisor	Co-Supervisor	Chairperson, DRC

1. Recommended/Not recommended to RC :

Date:

Place:

Signature of the Chairperson

DRC



Annexure-12

[Vide Section 20 (1) of the PhD Regulations, SU, 2026]

Exclusions from Similarity Check for PhD Thesis

The following may be excluded while checking similarity index:

- (a) Published research work based on the thesis work wherein the candidate is an author.
- (b) All references, bibliography, table of content, preface and acknowledgements.
- (c) All quoted work reproduced with all necessary permission and/or attribution
- (d) All generic terms, laws, standard symbols and standards equations.
- (e) Common knowledge or coincidental terms, up to fourteen (14) consecutive words.

Annexure-12.1

[Vide Section 20 (1) of the PhD Regulations, SU, 2026]

DECLARATION OF PLAGIARISM CHECK

The similarity test report for the thesis entitled..... submitted by (Name and enrollment ID) in terms of authenticity and anti-plagiarism, is found to be ___percent. I declare that the copy of the thesis on which the plagiarism test has been carried out is identical with the copy being submitted for evaluation, except for the exclusions mentioned in Annexure 12.

The University reserves the right to take necessary disciplinary action against me if found guilty of providing incorrect information.

Name and Candidate:

Signature of the Candidate:

XX



Annexure-13

[Vide Section 21 of the PhD Regulations, SU, 2026]

GUIDELINES FOR PREPARING THE PhD THESIS

1. The thesis shall be prepared in accordance with the following guidelines::
 - The thesis shall be typed on both sides of A4-size paper using 12-point font with 1.5 line spacing throughout the main text in mirror margin.
 - Figures, photographs, graphs and tables should be numbered separately.
 - The bibliography/references shall be prepared in accordance with internationally accepted standards prescribed for the respective faculty.
 - The thesis must be within the maximum word-limit prescribed for each faculty.
 - Left and right margins should not be less than 3 cm.
 - The maximum word limit of the thesis shall ordinarily be 90,000 words excluding references, appendices, tables and figures.
 - The colour of the cover page shall be decided by the competent authority.

Faculty	Cover Color of the Thesis*	Font Colour	Paper Size	Font size
Sciences			A4	12
Humanities and Social Sciences			A4	12
Languages			A4	12
Education			A4	12
Law			A4	12
Management			A4	12

**The colour of the cover page shall be decided by the University from time to time.*

2. Organization of the Thesis : The Thesis may be organized in the following manner
 - a. Title page
 - Abstract
 - Declaration by the candidate
 - Certificate of Supervisor in prescribed format (Annexure-17)
 - Acknowledgments
 - Table of contents



- List of tables, figures and illustrations, abbreviations, symbols
- Core Chapters

The candidate may adopt the following or any other internationally accepted pattern

- (i) Introduction
 - (ii) Review of literature
 - (iii) Procedure/Methodology
 - (iv) Results and Discussion
- Bibliography or References
 - Appendices (wherever necessary)
 - The thesis must be preceded by Title page and Cover page
 - Spine: Year (Extreme left); Candidate's Name (Centre); PhD Sibsagar University (Extreme right)

Example of Cover Page

<TITLE OF PHD THESIS>

A thesis submitted in fulfillment of the requirement for the degree

of

DOCTOR OF PHILOSOPHY

UNIVERSITY LOGO

NAME OF THE CANDIDATE

ENROLMENT ID

Department/Centre of < Name of the Department/Centre >

Faculty of <Name of the Faculty>

Sibsagar University, Sivasagar-785665, Assam, India

Month, Year



Annexure-14

[Vide Section 22 (1) of the PhD Regulations, SU, 2026]

THESIS SUBMISSION FORM

(To be filled by the candidate)

1. Name of the Candidate :
2. Roll Number :
3. Department/ Centre :
4. Name(s) of Supervisor(s) :
5. Date of Admission :
6. Date of Pre-Submission Seminar :
7. Title of the Thesis :

(BLOCK LETTERS)

Signature of Candidate

Date

Certificate of Completion of PhD Course work and Presentation of Pre-Submission Seminar

I/We hereby certify that the candidate named above is a registered candidate of Sibsagar University.

S(he) has already completed the prescribed course work and presented his/her pre-submission seminar in accordance with the regulation under supervision of the undersigned.

Name and Signature of Supervisor :

Name and Signature of Co-Supervisor :

Date:

Forwarded by:

Head of the Department/Centre

Signature

Date



Annexure-15
[Vide Section 25 (6) of the PhD Regulations, SU, 2026]

REPORT OF EXAMINERS OF VIVA-VOCE BOARD (VVB)

The examiners of Viva-Voce Board (VVB) certify that the thesis entitled _____ submitted by _____ to the Sibsagar University, Sivasagar, Assam in partial fulfillment of requirement of the award of PhD degree in the discipline of _____ under the faculty of _____ has been examined on _____ and recommend that:

- i. The thesis in its present form is commended for the award of the PhD degree.
- ii. The thesis is commended for the award of the PhD degree. However suggestions for improving the thesis based on the discussions during the Viva-voce and detailed in a separate sheet be incorporated in the thesis.
- iii. The candidate is further examined after incorporation of suggestions based on the discussions during the Viva-voce on another date not later than _____.
- iv. The thesis is not acceptable for the award of the PhD degree.

	Supervisor	Co-Supervisor	External Examiner
Name			
Signature			
Date			

Forwarded to the Academic Registrar

Head of the Department/chairman of DRC/CRC



Annexure-16
[Vide Section 22 (4) of the PhD Regulations, SU, 2026]

DECLARATION

I, [Name of Candidate], Registration No _____ declare that the material embodied in the thesis entitled "TITLE OF THE THESIS" submitted to the.....[Name of the Faculty], Sibsagar University, Sivasagar for the award of the degree of Doctor of Philosophy under the supervision of Prof./Dr.....[Name of Supervisor] is my original research work. I have adequately cited and referenced the original sources, wherever, I have included any material/research work of others in this thesis. I have checked the similarity index of my thesis using _____ and it is less than _____ percent as per the University norms.

I have adhered to all principles of academic honesty and integrity. I do undertake that this research work has not been submitted, in part or in full, to any other University or Institution for the award of any other degree.

Name and Signature of the Candidate

Enrollment/ Registration No.

Department/Centre

Faculty

Name and Signature of the Supervisor

Department/Centre

Name and Signature of the Co-Supervisor

Full Affiliation



Annexure-17

[Vide Section 22 (4) of the PhD Regulations, SU, 2026]

CERTIFICATE FROM THE SUPERVISOR

This is to certify that the thesis entitled.....(Title of thesis) submitted to the Faculty of (Name of faculty), Sibsagar University, Sivasagar in partial fulfillment for the award of the degree of Doctor of Philosophy in.....(name of Department/Center) is a record of research work carried out by Mr./Ms..... (Name of The Candidate and Enrollment No.) under my supervision and guidance.

The thesis is an original research work done under my guidance . Contributions of others where involved and the materials obtained from other sources and used in the thesis have been duly acknowledged.

No part of this thesis has been submitted elsewhere for award of any other degree/diploma.

Signature of Supervisor

Signature of Co-Supervisor

Designation

Designation

Department/Centre

Affiliation

Date

Date



Annexure-18

[Vide Section 27 (5) of the PhD Regulations, SU, 2026]

**SUBMISSION FORM FOR UPLOADING OF THESIS AT INFLIBNET AFTER PhD
VIVA-VOCE EXAMINATION**

1. Name of the Candidate :
2. Registration Year and Enrollment Number :
3. Department/ Center :
4. Thesis Details :
5. Date of Viva-voce :
6. Name of Supervisor and Co-Supervisor (if any) :

I certify that the information given above is true to the best of my knowledge. All suggested corrections/modifications have been incorporated in the submitted copy of the thesis.

Signature of the Candidate with Date:

Signature of Supervisor(s) with Date

Place:



Annexure-19

[vide Section 4 (4)(ii) of the PhD Regulations, SU, 2026]

Format for Sponsorship Certificate in Official Letter Head

To,

The Academic Registrar,

Sibsagar University

Dear Sir/Madam,

Mr./Ms_____who has been working in this organization as_____since_____is hereby sponsored for carrying out the PhD work at Sibsagar University from the session _____as full time candidate.

Her/His official duties will permit him/her to devote sufficient time for research.

S(he) will be relieved from duty to complete the research work as required.

Date:

Place:

Signature:

Name:

Designation:

Seal of Sponsoring Authority

****Candidates shall produce a relieving certificate at the time of admission.***



Annexure-20

[Vide Section 23 (7) of the PhD Regulations, SU, 2026]

Letter of Acceptance

From

Name :

Address :

Ph No :

Mail ID :

To

The _____

Sir/Madam

Sub: Acceptance to Evaluate PhD Thesis of _____ with registration no _____ of Sibsagar University

I hereby accept and give consent to evaluate the thesis of the following scholar within two (02) months with a grace period of one (01) month.

Name of the Scholar :

Reg. No. :

Title of the Thesis :

Name of the Supervisor :

Signature of the Examiner with seal



(Annexure-21)

[Vide Section 3 (4) (iv) (e) of the PhD Regulations, SU, 2026]

Application form for Recognition of Outside/External Laboratory/Dept

(To be filled by the Head of the Laboratory/Department/Centre)

1. Name of the Laboratory/Department/Centre :
2. Address (with Tel/Fax/e-mail/web-site) :
3. Name of the University/Institute/Organization :

Technical Staff and Scientific Information:

1. Major activities of the Organization (Mention in a separate sheet) :
2. Details of facilities available with list of major equipment/Instruments/Setup/Software/Plant/Other mechanisms) :
3. Details of Library facilities (Books and Journals) :
 - a) Total books in the related field :
 - b) Journals in the related field (give names) :
 - c) Is there computational/internet facilities available :

Administrative Information:

1. Type of the Organization (Central Govt./State Govt./Public Sector/Private Sector/Autonomous Body) :
2. Name, designation and Address of the Head of the Lab/Dept/Centre :
3. Major areas of activities (e.g. Biotechnology, Computer Hardware etc) :
4. Any other information:

Certified that the information provided above on this Laboratory/Department/Centre is furnished in connection with the recognition of this Laboratory/Department/Centre by Sibsagar University for PhD Programme.

Signature of the Head of the Laboratory/Department/Centre

Name:

Designation:

Office Seal with Date:

For office use only

Approval by vide Resolution No. _____ Date _____

Signature of Chairperson:

Date:



Annexure-22

[Vide Section 7 (8) of the PhD Regulations, SU, 2026]



SIBSAGAR UNIVERSITY
APPLICATION FORM FOR ADMISSION TO
THE PhD PROGRAMME

Applicant's
recent
photograph

Name of the Subject: _____

Academic Session: _____ Application No.: _____

Registration No: _____

(For office use only)

PART A: PERSONAL PARTICULARS

PARTICULAR	DETAILS
Full name (as per certificate)	
Father's Name	
Mother's Name	
Guardian's Name (if applicable)	
Date of birth	
Gender	☐ Female ☐ Male ☐ Transgender ☐ Other ☐ Prefer not to say
Nationality	
Category	☐ UR ☐ SC ☐ ST ☐ OBC-NCL ☐ EWS ☐ DA ☐ Other: _____
Category certificate details	No.: _____ Issuing authority: _____ Date: _____
Correspondence address	
Permanent address	



[Handwritten signature]

Mobile No	
Email Id	
Emergency/ alternate contact No	

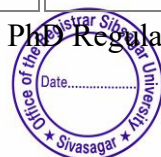
PART B: ACADEMIC QUALIFICATIONS

Examination/ Degree	University/ Board	Institution	Year	Subject/Speciali zation	Marks/ CGPA	%
HSLC						
HSSLC						
BACHELOR Degree						
MASTER Degree						
M.PHIL./ EQUIVALENT, <i>if applicable</i>						
OTHER QUALIFICATION						

PART C: QUALIFYING EXAMINATION / FELLOWSHIP

Examination	Year	Roll/Registration No.	Score	Certificate enclosed
UGC-NET/JRF				☐
CSIR-NET/JRF				☐
GATE/SET/SLET/other				☐
University Ph.D. Entrance				☐
Other recognized qualification				☐

Eligibility shall be determined against the applicable UGC provisions and SU Ph.D. Regulations, 2026 for the relevant discipline and admission category.



PART D: PROGRAMME AND APPLICATION DETAILS

Particular	Applicant's Entry
Faculty/School	
Department/Centre	
Discipline/Subject	
Category of Ph.D. admission	☐ JRF ☐ NET(LS) ☐ NET(PhD) ☐ GATE ☐ CEED ☐ SURET ☐ Other: _____
Mode/status	☐ Full-time ☐ Part-time (<i>If applicable</i>)
Application Fee (Rs. 1,500/-) Payment details <i>*to be deposited to S.U.'s bank account No. 00000045506967616, A/c Name – SIBSAGAR UNIVERSITY, IFSC – SBIN0000182, SBI, Sivasagar (cheque, draft, etc. shall not be accepted)</i>	Payment Ref. No. _____ Date of payment _____ Time of payment _____

PART E: PROPOSED RESEARCH

Item	Details
Tentative research title	
Broad research area	
Proposed Department/Centre	

PART F: RESEARCH PROPOSAL AND PROFILE

Clause F1 — Research Proposal Checklist

Required component	Included
Background and context	☐
Statement of research problem	☐
Review of relevant literature	☐
Research gap	☐
Research questions/objectives	☐
Hypothesis, where applicable	☐
Research methodology	☐
Scope and limitations	☐



[Handwritten signature]

Expected contribution/originality	☐
Tentative chapter/section plan	☐
Preliminary bibliography/references	☐

Clause F2 — Research Experience, if any

Research project/dissertation	Institution/Supervisor	Year	Area/Outcome

Clause F3 — Publications / Presentations / Awards, if any

Type	Title/Details	Journal/Publisher/Event	Year	Evidence
Publication				☐
Conference/Seminar presentation				☐
Award/Fellowship/Project				☐
Other research achievement				☐

PART G: EMPLOYMENT, PREVIOUS REGISTRATION AND DISCLOSURES, IF ANY

Clause G1 — Employment

Particular	Details
Currently employed?	☐ Yes ☐ No
Designation	
Institution/Organization	
Date of joining	
Nature of employment	
NOC required/submitted	☐ Yes ☐ No ☐ Not applicable



[Handwritten signature]

Clause G2 — Previous Ph.D. Registration

Particular	Details
Previously registered for Ph.D.?	☐ Yes ☐ No
University/Institution	
Discipline	
Registration No./Year	
Status	
If discontinued/withdrawn, brief particulars	

DECLARATION:

I certify that the particulars furnished in this application and the documents submitted by me are true, complete and accurate to the best of my knowledge. I understand that admission/registration is subject to Sibsagar University's Ph.D. Regulations, relevant UGC Regulations, Document Verification, and Approval of the Competent Statutory Authority. I agree to comply with all applicable academic, research-integrity, coursework, progress-monitoring and thesis requirements.

Place:

Date:

(Applicant's full signature)

IMPORTANT INSTRUCTIONS

1. Read the Sibsagar University's Ph.D. Regulations/Ordinance and admission notification and relevant UGC Regulations before completing this form.
2. Enter particulars exactly as recorded in the relevant certificates. Use BLOCK LETTERS where required.
3. Enclose xerox copies of the relevant testimonials/documents and the proof of payment of the Application Fee of Rs. 1,500/-.
4. All eligibility claims are subject to verification of original documents and the University/UGC provisions.
5. A research proposal must be submitted in the prescribed format and shall be assessed by the competent academic body.
6. The University may reject an application containing false, incomplete or misleading information, subject to applicable rules.

