



OFFICE OF THE REGISTRAR : : SIBSAGAR UNIVERSITY

Ref. SU/ACR/Academic/Curriculum/2025/ 617

Date 18-07-2026

Notification of FYUGP Curriculum and Regulations

Pursuant to the approval of the Academic Council vide Resolution No. **R/AC-01/2026/5(iv)** dated 01-06-2026, the recommendation of the UG Board vide Resolution No. **R/UG Board - 1/2026/3** dated 10-06-2026, and the approval of the Executive Council vide Resolution No. **R/EC-01/2026/05** dated 24-06-2026, the undersigned is directed to apprise all concerned that, the 'Sibsagar University Four-Year Under-Graduate Programme Curriculum Framework and Regulations, 2026' is notified as appended below. These Regulations shall be applicable to the newly admitted batch of Four-Year Under-Graduate Programme (FYUGP) and effective from the 2026-27 academic session onwards only, while for the batches admitted in previous academic sessions, the old FYUGP Regulations shall remain applicable.


(Dr. Profulla Ch. Kalita) 18/07
Registrar 2026

Copy to :-

- 1) The OSD to the Hon'ble Vice-Chancellor for his kind appraisal
- 2) The Academic Registrar i/c for information
- 3) All Deans for information
- 4) All HoD(s) for information with a request to apprise their colleagues and students
- 5) The Controller of Examinations i/c for information
- 6) The Deputy Controller of Examinations i/c for information
- 7) The Finance and Accounts Officer for information
- 8) The Head Assistant for information
- 9) Notice Board/Website
- 10) Guard file


(Dr. Profulla Ch. Kalita)
Registrar



SIBSAGAR UNIVERSITY

SIBSAGAR UNIVERSITY FOUR-YEAR UNDER-GRADUATE PROGRAMME CURRICULUM FRAMEWORK AND REGULATIONS, 2026

(w.e.f. 2026-27 Session)



Prepared by
Curriculum Review Committee

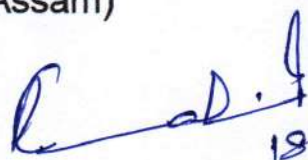
Approved by
Academic Council
(Vide Resolution No. R/AC-01/2026/5(iv) dated 01-06-2026)

Recommended by
Under-Graduate Board
(Vide Resolution No. R/UG Board -1/2026/3 dated 10-06-2026)

Approved by
Executive Council
(Vide Resolution No. R/EC-01/2026/05 dated 24-06-2026)

Sibsagar University

P.O. Joysagar – 785665 (Assam)


18/07
2026

C O N T E N T S

Clause	Particulars	Page No.
1	SHORT TITLE, APPLICABILITY AND COMMENCEMENT	1
2	OBJECTIVES	1
3	PROGRAMME OUTCOMES	1 - 3
4	DEFINITIONS	3 - 5
5	ADMISSION	5 - 6
6	STRUCTURE OF PROGRAMMES	6 - 11
7	REGISTRATION AND EXAMINATION FORM FILL-UP	12
8	ATTENDANCE REQUIREMENTS FOR COMPLETION OF THE SEMESTER	12 - 13
9	MENTOR-MENTEE FORUM	13 - 14
10	SYSTEM OF EXAMINATION	14
11	OPPORTUNITY FOR BETTERMENT	14
12	PROCEDURE OF CONTINUOUS INTERNAL ASSESSMENT AND EVALUATION (CIAE)	15 - 16
13	CONFIDENTIAL WORKS	16
14	CONDUCT OF INTERNAL ACADEMIC AUDIT	16
15	REQUIREMENTS FOR APPEARING IN END-SEMESTER EXAMINATIONS	16
16	SEMESTER PROGRESSION AND PASSING REQUIREMENTS	16 - 17
17	TRANSPERANCY AND GRIEVANCE REDRESSAL MECHNISM IN CIAE	17
18	EVALUATION/REEVALUATION OF ANSWER SCRIPTS AND GRIEVANCE REDRESSAL MECHANISM	17
19	AWARD OF LETTER GRADES	18
20	GRADE SHEET	18 - 19
21	ELIGIBILITY FOR THE AWARD OF THE DEGREE	19 - 20
22	GOLD MEDAL AWARD	20
23	ACCESS OF EXAMINEE TO ANSWER SCRIPTS	20
24	TRANSCRIPT	20
25	MAINTENANCE OF DISCIPLINE AND DISCIPLINARY ACTION	20 - 21
26	REPEAL, REVISION AND AMENDMENT OF REGULATIONS, CURRICULUM, SYLLABI ETC.	21
	Annexure-I	

SIBSAGAR UNIVERSITY

SIBSAGAR UNIVERSITY FOUR-YEAR UNDER-GRADUATE PROGRAMME CURRICULUM FRAMEWORK AND REGULATIONS, 2026

(w.e.f. 2026-27 Session)

1. SHORT TITLE, APPLICABILITY AND COMMENCEMENT:

- 1.1. This Curriculum Framework and Regulations are framed and shall be called Sibsagar University Four-Year Under-Graduate Programmes Curriculum Framework and Regulations, 2026 under the relevant Clauses of the First Statutes, the First Ordinances and the First Regulations of the University. This Regulations shall be applicable and effective for all the Programmes leading to the Bachelor's Degree in various disciplinary and interdisciplinary subjects of Arts, Humanities, Social Science and Natural Science and also with Honours and Research, which shall be conducted in four years consisting of eight semesters and shall be henceforth referred to as SU-FYUGP-Regulations, 2026.
- 1.2. The SU-FYUGP-Regulations, 2026 shall be applicable for the students admitted into various Bachelor's Degree Programmes in Sibsagar University from the Academic Session, 2026- 2027 onwards.
- 1.3. This SU-FYUGP-Regulations, 2026 shall come into effect from the Academic Session, 2026-2027.

2. OBJECTIVES:

This SU-FYUGP-Regulations, 2026 have the following objectives –

- 2.1 To conduct four year under graduate programmes of study with honours and research in various disciplinary and interdisciplinary subjects of Arts, Humanities, Social Science and Natural Science in the form called 'Liberal Arts' as per guidelines of UGC's Curriculum and Credit Framework for Undergraduate Programmes *vis-à-vis* NEP-2020.
- 2.2 To provide opportunity to teaching-learning community to enter into a multidisciplinary setting of academics through a choice based system in which learners have options to earn credits from a variety of courses across disciplines.
- 2.3 To create avenue for holistic development of the students through a wide range of curricula in which, besides normal classroom teaching-learning, shall be focus on experiential learning through practicum, field work, project work, internship, apprenticeship, community work, co-curricular and extra-curricular activities etc.
- 2.4 To provide a student-centric, flexible, choice-based credit framework with multiple entry and exit options, which will facilitate the students to pursue the trail of career chosen by themselves as per their interest.

3. PROGRAMME OUTCOMES:

The curriculum of Sibsagar University Four-Year Under-Graduate Programme has certain attributes which are stated here as Programme Outcomes (POs). These attributes include capabilities that help broaden the current knowledge base and skills, gain and apply new

knowledge and skills, undertake future studies independently, perform well in a chosen career, and play a constructive role as a responsible citizen in society.

PO-1 (Disciplinary/Interdisciplinary Knowledge): Comprehensive knowledge and coherent understanding of the chosen disciplinary/interdisciplinary areas of study in a broad multidisciplinary context, their different learning areas, their linkages with related fields of study, and current and emerging developments associated with the chosen disciplinary/interdisciplinary areas of learning.

PO-2 (Practical/Professional Knowledge and Skills): Practical and professional knowledge required for carrying out professional or highly skilled work/tasks related to the chosen field(s) of learning, including knowledge required for undertaking self-employment initiatives, and knowledge and mindset required for entrepreneurship involving enterprise creation, improved product development, or a new mode of organization ; skills in areas related to specialization in the chosen disciplinary/interdisciplinary area(s) of learning in a broad multidisciplinary context, including wide-ranging practical skills and ‘learning how to learn skills’ that are necessary for pursuing learning activities throughout life.

PO-3 (Research Related Skills): Ability to demonstrate research skills such as observation, inquiry, formulating appropriate questions, designing research proposals, defining problems, formulating hypotheses, applying appropriate methodology and tools, understanding the basic research ethics, evaluating the reliability and relevance of evidence, identifying logical flaws in the arguments of others, analyze and synthesize data from a variety of sources etc.

PO-4 (Problem Solving, Critical Thinking and Analytical Reasoning): Capability to solve complex problems in familiar and non-familiar contexts and apply the learning experience to real-life situations ; capability to apply critical thinking through analytic reasoning/thought to a body of knowledge, identifying relevant implications and formulating coherent arguments, identifying logical flaws and gaps in the arguments of others etc.

PO-5 (Inculcation of Creativity): Capability to inculcate creativity through performing or thinking in different and diverse ways, dealing with problems and situations that do not have simple solutions, having innovation in performing tasks in a better manner.

PO-6 (Digital & Technological Skills): Ability to demonstrate digital and technological skills such as use of ICT, AI etc. in a variety of learning and work situations, access, evaluate and use a variety of relevant information sources, use appropriate software for analysis of data etc.

PO-7 (Communication Skills): Ability to demonstrate the skills that enable them to communicate, listen, read, share views and express herself/himself, express thoughts and ideas effectively and construct logical arguments using correct technical language.

PO-8 (Collaborating and Leadership Skills): Ability to coordinating/collaborating with others’ work effectively and respectfully with diverse teams, facilitate cooperative or coordinated effort on the part of a group, act together as a group or a team ; ability to demonstrate leadership readiness/qualities such as mapping out the tasks of a team, setting direction, formulating inspiring vision, motivating and inspiring team members to engage with that vision, using management skills to guide people to the right destination etc.

PO-9 (Value Inculcation & Environmental Awareness): Ability to embrace and practice constitutional, humanistic, ethical, moral and citizenship values in life, practice responsible global citizenship, formulate a position/argument about an ethical issue from multiple perspectives ; ability to demonstrate the acquisition of knowledge, skills, attitudes and values required to take appropriate actions for mitigating the effects of environmental degradation, climate change, and pollution, effective waste management, conservation of biological diversity and sustainable development and living.

PO-10 (Multicultural Competence and Empathy to Community and Engagement):

Ability to demonstrate multicultural competence and inclusive spirit ; ability to participate in community-engaged services/ activities for promoting the well- being of society, showing empathy to understand the perspective, experiences, or points of view of another individual or group.

4. DEFINITIONS:

In this SU-FYUGP-Regulations, unless the context otherwise requires:

- 4.1 **‘University’** means Sibsagar University.
- 4.2 **‘Bachelors Degree Programme’** means any Bachelor’s Degree Programme in subjects/disciplines/inter-disciplines viz. History, Linguistics, Zoology, Life Sciences, Environmental Science etc. with or without Honours and Research.
- 4.3 **‘Course’** means a theory or practical course/paper under a Programme with specified number of credits/hours.
- 4.4 **‘Discipline’** means a subject viz. Assamese, Education, Chemistry, Computer Science etc.
- 4.5 **‘Stream’** means a group consisting similar kind of subjects viz. English, Economics, Political Science and others as ‘Arts & Humanities Stream’ and Botany, Geology, Mathematics and others as ‘Science Stream’
- 4.6 **‘Value Added Common Courses (VACC)’** means papers or courses that a student shall commonly pursue in all academic programmes leading to award of bachelor degree viz. Understanding India, Fitness, Environmental Studies, Digital and Technological solutions, etc.
- 4.7 **‘Ability Enhancement Courses (AEC)’** means papers or courses with special emphasis on language and communication skills that a student shall commonly pursue in all academic programmes leading to award of bachelor degree viz. English, MIL – Assamese, Hindi etc.
- 4.8 **‘Multidisciplinary Introductory Courses (MIC)’** means papers or courses which are of multidisciplinary nature that a student shall commonly pursue in all academic programmes intended to broaden the intellectual experience and form part of liberal arts and science education.
- 4.9 **‘Skill Enhancement Courses (SEC)’** means skill oriented papers or courses that a student shall choose from a pool of courses across all disciplines/subjects which may be independent and/or dependent of a particular discipline or stream.
- 4.10 **‘Major (MJ)’** means a set of either disciplinary or interdisciplinary papers or courses that a student shall choose as his/her main subject/discipline which will include Dissertation/Minor Project and Discipline-specific Courses in the 7th and the 8th Semester.
- 4.11 **‘Minor (MN)’** means a set of either disciplinary or interdisciplinary papers or courses that a student shall choose as his/her secondary subject/discipline.
- 4.12 **‘Experiential Courses (EC)’** means papers or courses that a student shall pursue in the academic programmes intended to experience them with research through project work, field work, internship, apprenticeship, community engagement etc.
- 4.13 **‘MOOCs Courses’** means the papers or courses that a student shall pursue through digital/online platforms viz. SWAYAM, NPTEL etc.
- 4.14 **‘Add-on Skill Enhancement Courses or Audit Courses’** means the additional courses which will create opportunity for the learners to earn additional/extra credits to their academic pursuance as well as acquire some employability skills in life.

- 4.15 **‘Academic Year’** means a period of twelve months consisting of two semesters.
- 4.16 **‘Semester’** means a half-yearly term of studies which includes examinations, vacations and semester breaks as well. A semester normally has a period of – a) 15 weeks for teaching-learning, each week having 24 hours of class periods for a student ; b) 4 weeks for examination and evaluation process ; c) 4 weeks as Semester break.
- 4.17 **‘In-Semester’** means academic activity adopted within the period of 15 class weeks in a particular semester, e.g. sessional examination.
- 4.18 **‘Mid-Semester’** means academic activity adopted in the middle of the period of 15 class weeks in a particular semester.
- 4.19 **‘End-Semester’** means academic activity adopted after the period of 15 class weeks in a particular semester, e.g. End-Semester examination.
- 4.20 **‘Continuous Internal Assessment and Evaluation (CIAE)’** means an in-house mechanism and process in which the performance of each student is assessed and evaluated through in- semester activity such as class test, mid-semester examination, seminar/group discussion presentation, assignment, etc.
- 4.21 **‘Credit’** means the quantum of contents/syllabus prescribed for a course and also the number of teaching-learning hours required per week. Thus, 1 credit is equal to the quantum of contents/syllabus prescribed and covered in 1 hour of study per week spreading over 15 weeks of teaching-learning which is inclusive of normal class and tutorial. But, for laboratory work, field study/work etc. the duration shall be 2 hours to equate with 1 credit.
- 4.22 **‘Teaching days’** means the actual days of a semester on which teaching-learning activities in terms of classroom teaching, online teaching, laboratory works, conduct of seminar/group discussion, field work are performed.
- 4.23 **‘Working days’** means the actual days of a semester in which, besides teaching, the activities like conduct of admission, examination, evaluation, excursion trip (one week or more days) etc. are performed.
- 4.24 **‘Semester-break’** means the period in which admission and evaluation works are performed as well as the period in which vacation is availed by teaching staff.
- 4.25 **‘Executive Council’** is the statutory body of the University being formed and functional as per guidelines and norms of the University Act, Statutes and Ordinances.
- 4.26 **‘Academic Council’** is the statutory body of the University being formed and functional as per guidelines and norms of the University Act, Statutes and Ordinances.
- 4.27 **‘Under-Graduate Board’** is the statutory body of the University being formed and functional as per guidelines and norms of the University Act, Statutes and Ordinances for dealing with the under-graduate programmes/courses.
- 4.28 **‘Board of Studies’** are the statutory bodies of the University being formed for each and every discipline/subject as well as for the courses of Multidisciplinary nature and functional as per guidelines and norms of the University Act, Statutes and Ordinances.
- 4.29 **‘Mentor-Mentee Committee’** means various semester-wise, department-wise and student-wise committees comprising the concerned mentor and the assigned mentees which shall be responsible for transaction of curriculum and performing all other activities.
- 4.30 **‘Vice-Chancellor’** means the Vice-Chancellor of the University.
- 4.31 **‘Registrar’** means the Registrar of the University.

- 4.32 **‘Academic Registrar’** means the Academic Registrar of the University.
- 4.33 **‘Dean of Students’ Welfare’** means the Dean of Students’ Welfare of the University.
- 4.34 **‘Dean of Arts’** means the Dean of Arts of the University.
- 4.35 **‘Dean of Science’** means the Dean of Science of the University.
- 4.36 **‘Dean of Professional Programmes’** means the Dean of Professional Programmes of the University who will look after the academic functions of LLB, MBA, Teacher Education programmes etc.
- 4.37 **‘Dean, Research and Development’** means the Dean who looks after and promote the activities of research and development in the University.
- 4.38 **‘Controller of Examinations (COE)’** means the Officer/Authority of the University who is responsible for all activities of the Examinations.
- 4.39 **‘Deputy Controller of Examinations (DCOE)’** means the Officer of the University who operates the examination related works as assigned by COE.
- 4.40 **‘Associate Dean of Professional Programmes’** means the Associate Dean of Professional Programmes of the University who will assist the Dean of Professional Programmes.
- 4.41 **‘Head of the Department (HOD)’** means the Head of an Academic Department of the University.
- 4.42 **‘Faculty Member’** means teacher of the University.
- 4.43 **‘Mentor’** means a mentor who is assigned certain number of mentees to guide them in pursuing all academic activities.
- 4.44 **‘Student’** means bona-fide pupil/learner of the University.
- 4.45 **‘Mentee’** means a student who is assigned to a particular mentor.
- 4.46 **‘Librarian’** means the academic staff who officiates over the Library establishment of the University.
- 4.47 **‘Non-teaching staff’** means the employees of the University other than Registrar, Academic Registrar, Controller of Examinations, Deputy Controller of Examinations, Teachers, Librarian etc.

5. ADMISSION

The admission into FYUGP in the University shall be done in conformity of the Clause No. 2, 3 and 4 of the First Ordinances and as stated below.

5.1. Eligibility

Candidates seeking admission to the first semester of the Four Year Under Graduate Programme should have passed the Higher Secondary Examinations (10+2) with at least **45 % marks/scores in aggregate or equivalent CGPA.**

5.2. Reservation Policy

Statutory reservation policy of the Government of Assam as well as the Clause No.2 of the First Ordinances shall be followed for selection of eligible candidates for admission which may be amended from time to time.

5.3. Admission procedure

5.3.1. Advertisement

The University shall announce the dates of – (a) commencement and closing of

submission of application form, (b) holding of entrance test, (c) declaration of merit lists, (d) actual admission etc. through publication of the University Admission Prospectus and advertisement in – (i) local newspaper (at least one), (ii) University website/web-portal, and (iii) University Notice Board along with stating other relevant information viz. rules, documents/testimonials to be submitted, and all that shall happen well ahead of admission.

5.3.2. Entrance test and merit for admission

The University may hold entrance test for selecting the candidates for admission or may select the candidates from the entrance test conducted by the Central/State authorities viz. NTA. In this case, both the score of entrance test and the merit score of 10+2 examination (**with cap of minimum 45 % marks/score**) shall be taken into account.

5.3.3. Merit list

The Merit List shall be prepared strictly in order of merit scores for filling up all the seats. In the event of non-filling up of available quota of seats from 1st Merit Lists, subsequent Merit Lists may be prepared and declared by the University.

5.3.4. Actual admission

Actual admission shall be held as per announced dates which may be held **ONLINE or OFFLINE** as per convenience of the University. Actual admission shall be deemed to have completed for a candidate, only when his/her original testimonials/documents are checked and verified, and he/she deposits admission fee, failing which his/her candidature shall get cancelled.

5.4. Admission fee

Candidates seeking admission to academic programmes shall have to pay admission fee as may be fixed by the University from time to time.

6. STRUCTURE OF PROGRAMMES

The structure of FYUGP is formulated under the provisions of the Clause No. 3 of the First Ordinances of the University which is detailed further as stated below.

6.1. Categorization of Courses

Every Under Graduate Programme shall have a curriculum with syllabi consisting of theory and practical courses that shall be categorized as follows which have been defined in Clause 3 above as DEFINITIONS.

6.1.1. **‘Value Added Common Courses (VACC)’** - Refer to Clause 4.6

6.1.2. **‘Ability Enhancement Courses (AEC)’** - Refer to Clause 4.7

6.1.3. **‘Multidisciplinary Introductory Courses (MIC)’** - Refer to Clause 4.8. Students are, however, not allowed to choose or repeat courses already undergone at the higher secondary level (12th class) in the proposed major and minor stream under this category.

- 6.1.4. **‘Skill Enhancement Courses (SEC)’** - Refer to Clause 4.9
- 6.1.5. **‘Major (MJ)’** - Refer to Clause 4.10
- 6.1.6. **‘Minor (MN)’** - Refer to Clause 4.11
- 6.1.7. **‘Experiential Courses (EC)’** - Refer to Clause 4.12
- 6.1.8. **‘MOOCs Courses’** - Refer to Clause 4.13
- 6.1.9. **‘Add-on Skill Enhancement Courses or Audit Courses’** - Refer to Clause 4.14

The syllabi of these courses shall be designed and approved by the Board of Studies (BOS) concerned which shall be recommended by the Under-Graduate Board and ratified by the Academic Council in due course of time.

Considering the spirit of NEP – 2020, every course whether it is Major or Minor should have scope and opportunity of experiential learning of at least 20% of the total components, besides those purely experiential courses.

6.2. **Mapping of Programme Outcome, Programme Specific Outcome and Course Outcome**

Each broad programme of study viz. FYUGP (Arts), FYUGP (Science) etc. ; each specific programme viz. Honours in English, Honours in Geology etc. ; and each course viz. ‘Understanding of India’, ‘Communicative English’, ‘History of India’ etc. shall have estimated outcome which are to be mapped appropriately in line with the systems like *Bloom’s Taxonomy* or others.

6.3. **Co-curricular and Holistic Development Programmes**

All students shall enroll, on admission, in any one of the Co-curricular and Holistic development programmes – NCC/NSS/Sports Society/Cultural Society/Literary Society/Science Society/Fine Art Society/Eco Society.

- 6.3.1. **National Cadet Corps (NCC)** will have parades/drills/training/camping etc..
- 6.3.2. **National Service Scheme (NSS)** will have social service activities in and around the University as well as in the neighbouring locality, viz. Swacha Bharat Abhiyan, blood donation camp, health camp etc.
- 6.3.3. **Udyamita Society shall have activities to encourage and promote entrepreneurship activities.**
- 6.3.4. **Sports Society** shall have activities in sports, games, drills and physical exercises.
- 6.3.5. **Cultural Society** shall have activities in music, dance, drama etc.
- 6.3.6. **Literary & Media Society** shall have activities in poetry, story, essay, debate, quiz, speech, electoral literacy, campus radio, newspaper etc.
- 6.3.7. **Science Society** shall have activities of popularisation of science and scientific temper through various activities, works of great scientists, observing National Science Day etc.
- 6.3.8. **Fine Arts Society** shall have activities in painting, sculpture, craft making etc.
- 6.3.9. **Eco Society** shall have activities relating to environmental promotion and awareness, plantation of tree saplings etc.
- 6.3.10. **Village Development Society** shall have activities relating to development and awareness programme to be conducted in adopted and nearing villages.
- 6.3.11. **Any other society** that the University may deem fit to operate from time to time.
- 6.3.12. Students who enroll and take active participation in any one of the above

activities and undergo training/conduct activities for about at least 20 hours every year (2 Semester period) and in total 80 hours in all 8 Semesters. On completion of every 20 hours of activity they shall be awarded a certificate by the Registrar/Dean of Students' Welfare/ HOD of the concerned Department on being forwarded by the concerned Teacher-in-charge.

6.3.13. While the training activities will normally be during weekends, the camp will normally be during vacation period.

6.4. Number of courses per semester

Each semester curriculum shall normally have a blend of courses having theory classes / practicum / seminar / group discussion / assignment / project work / field work / internship / apprenticeship.

6.5. Credit Assignment

Each course shall be assigned certain number of credits based on the following:

Contact hour per week	CREDIT
One Lecture contact hour	1
One Tutorial contact hour	1
Two Laboratory contact hours (also applicable for seminar/ group discussion/ assignment/ project work/ field work etc.)	1

6.6. Training/Internship/Apprenticeship/Community Work

6.6.1. The students may undergo Training/Internship/Apprenticeship for a period as specified in the Curriculum during the summer / winter vacation. However, there may be a special provision of undergoing Training/Internship/Apprenticeship/Community Work during the actual teaching-learning period itself without hampering the regular classes.

6.6.2. The students may undergo Training/Internship/Apprenticeship in Research organizations / Higher Educational Institutions (HEI)/ Govt. Departments, PSUs /Industries/ Entrepreneurs/ Craftsmen etc (after due approval from the HOD and the Director, Research & Development Cell) for the period as prescribed in the curriculum. Attendance Logbook, Activity Logbook, Progress Report etc. mentioning the period of Training/Internship/Apprenticeship and recommended by the Mentor/Internal Mentor (as the case may be), as per the prescribed format. The Director, Research and Development Cell (RDC) shall take final decision on the basis of such recommendation.

6.6.3. The students may undergo Community Work in any of the various fields as per guidelines of Community Work.

DURATION OF TRAINING/INTERNSHIP/ APPRENTICESHIP/COMMUNITY WORK	CREDITS
30 hours	2
60 hours	4

6.7. **Dissertation and Projects**

- 6.7.1 For obtaining a Four-Year Under-Graduate Degree, Honours with Research, the students need to undertake a Dissertation of 12 credits which is split in the 7th Semester (Course Work of 4 credits) and 8th Semester (Research Work of 8 credits) for which a set of guidelines shall be applicable.
- 6.7.2 The topic of the Dissertation shall belong to the Major discipline or any domain of Multidisciplinary/Interdisciplinary nature.
- 6.7.3 The topic of the Dissertation approved/fixed in the 7th Semester shall remain the same for the entire period of study.
- 6.7.4 In lieu of Dissertation, the students (Honours only) need to undertake a Minor Project of 4 credits in the 8th Semester for which a set of guidelines shall be applicable.
- 6.7.5 Additionally, these students (Honours only) need to pursue two Discipline Specific Elective courses of 8 credits (one in the 7th semester and the other in the 8th semester) in lieu of Dissertation.

6.8. **Medium of Instruction**

The medium of instruction is English and Assamese for all courses, examinations, Seminar presentations and Project Work reports.

6.9. **Registration in Academic Bank of Credits & National Academic Depository and Provision of Credit transfer and Credit redemption**

All the students of the University shall be made registered in Govt. of India's flagship initiatives i.e. Academic Bank of Credits & National Academic Depository vide its web portals <https://www.abc.gov.in> & <https://nituk.ac.in/national-academic-depository-nad>. There shall be provision of credit transfer to and from other institutions as well as credit redemption through Academic Bank of Credits. Credits earned from SWAYAM, NPTEL etc. may also be transferred and redeemed.

6.10. **Semester periodization :**

- 6.10.1. Odd Semesters: July – December (including end-semester examinations and semester breaks)
- 6.10.2. Even Semester: January - June (including end-semester examinations and semester breaks)

NB: Any change in the Academic Calendar/Schedule may be made by the University whenever necessary.

6.11. **Programme duration :**

- 6.11.1. The total duration of the Four-Year Under-Graduate Programme is 4 years which is divided into 8 semesters having 2 semesters in a year.
- 6.11.2. Students may be permitted to take a break from the study during the period of study but the total duration for completing the programme shall not exceed 7 years.
- 6.11.3. Each semester shall normally consist of 90 teaching days or 360 periods of 1 hour each combining all courses under a programme.
- 6.11.4. Each semester shall normally consist of 24 working days for conduct of end-semester examination including conduct of examination for practicum, project

work etc.

- 6.11.5. Each semester shall normally have 30 or 31 days (as the case may be) as semester break to complete the process of evaluation works of examinations held and also to enable the faculty members avail remaining period as vacation.

6.12. Major – Minor subject interchange and Minor subject change :

- 6.12.1. Major – Minor subject interchange shall be allowed only in the 3rd Semester and thereafter no interchange of Major – Minor shall be allowed.
- 6.12.2. Minor subject change shall be allowed in the 3rd & 4th Semesters and thereafter no change of Minor shall be allowed.

6.13. Multiple exit and entry and re-entry options :

- 6.13.1. If a student wants to exit FYUGP after the completion of the first or second year, s/he will be given a UG Certificate/UG Diploma respectively, provided s/he secures 40/80 credits without arrear courses. In addition to that s/he needs to secure 4 credits in work based vocational courses offered during summer term or internship/ apprenticeship.
- 6.13.2. If a student wants to exit FYUGP after the completion of the third year, the student will be given an UG Three Year degree, provided they secure 120 credits without arrear courses.
- 6.13.3. Students who exit with an UG certificate or UG diploma or UG Three Year degree from the University are permitted to re-enter the FYUGP; e.g. if a student exits the programme, say after one/two/three year and then again s/he can enter the programme at a later time and can continue the programme from where s/he left subject to fulfilment of the conditions stated in **Clause No. 6.13.1 and 6.13.2** below. This process can be executed multiple times. S/he finally needs to complete the degree programme within the period of **maximum seven years**.
- 6.13.4. Multiple entry option shall also be provided to those students coming from other HEIs after securing valid credit points in accordance with provisions, rules and regulations of UGC whose credit points have been registered in the Govt. of India's flagship initiative 'Academic Bank of Credits' vide its web portal <https://www.abc.gov.in>
- 6.13.5. **However, for the Re-entrants and Lateral entrants stated in Clause No. 6.13.3 and 6.13.4 above, the University shall adopt a policy and process of selection which may be either on the basis of merit of the applicants or a selection test. Moreover, the University shall reserve some seats in the respective semesters for the applicants selected through this process.**
- 6.13.6. **Moreover, the University will award a degree to a student, only when the student will have completed 60% of the credits for the courses from the University.**

6.14. Levels of Courses

0-99 : Pre-requisite level

100-199 : Foundation & Introductory level (1st & 2nd Semesters)

200-299 : Intermediate level (3rd & 4th Semesters)

300-399 : Higher level (5th & 6th Semesters)

400-499 : Advanced level (7th & 8th Semesters)

6.15. Choice of Courses

6.15.1 Prerequisites : Prerequisites are conditions which need to be fulfilled prior to admission into the FYUGP. Each subject and its course (paper) has its own prerequisites, which need to be fulfilled by a student prior to enrolment. For example, having Class XII-level Mathematics is a prerequisite required to opt for Physics at the FYUGP. Here, having a prerequisite necessarily means that the student needs to have passed in the subject. The details of these prerequisites are available in the FYUGP Prospectus or Admission Policy.

6.15.2 Course options : Subject to fulfilment of prerequisites, a student can choose any subject as core subjects. The nomenclature of the degree awarded (whether Bachelor of Arts or Science) will be decided by the group to which at least two subjects belong.

6.16. Semester-wise Structure of the Programmes

The Semester wise structure of the Four Year Under Graduate Programmes of study under the CBCS shall be as cited in **Annexure-I**.

6.17. Year-wise credit distribution of the courses

Types of courses	Credits to be earned in 1 st year of study	Credits to be earned in 2 nd year of study	Credits to be earned in 3 rd year of study	Credits to be earned in 4 th year of study	Total credits
Value Added Common Courses	04	02	-	-	06
Ability Enhancement Courses	08	-	-	-	08
Multidisciplinary Introductory Courses	06	03	-	-	09
Skill Enhancement Courses	06	03	-	-	09
Disciplinary/ Interdisciplinary Courses as Major including Dissertation/Minor Project & Discipline Specific Elective	08	24	28	32	92
Disciplinary/ Interdisciplinary Courses as Minor	08	08	08	08	32
Experiential Courses	-		04		04
TOTAL	40	40	40	40	160

Total Credits in **Value Added Common Courses** in 4 years = 6 (**in 3 years = 6**)

Total Credits in **Ability Enhancement Courses** in 4 years = 8 (**in 3 years = 8**)

Total Credits in **Multidisciplinary Introductory Courses** in 4 years = 9 (**in 3 years = 9**)

Total Credits in **Skill Enhancement Courses** in 4 years = 9 (**in 3 years = 9**)

Total Credits in **Disciplinary/ Interdisciplinary Courses** as **Major** in 4 years = 92 (**in 3 years = 60**)

Total Credits in **Disciplinary/ Interdisciplinary Courses** as **Minor** in 4 years = 32 (**in 3 years = 24**)

Total Credits in **Experiential Courses** in 4 years = 4 (**in 3 years = 04**)

7. REGISTRATION AND EXAMINATION FORM FILL-UP

7.1. General Registration

Each student of 1st Semester has to make one-time general registration for himself/herself in the University which is to be completed within one month from starting of courses. The general registration of the student shall be approved by the University with the issue of the Registration Certificate to them.

7.2. Course selection and Examination Form fill-up

- 7.2.1. Each student in each semester has to make course selection and fill out the examination form for himself/herself selecting all the courses to be undergone in the curriculum of a particular semester and also the backlog courses of previous semester(s).
- 7.2.2. The course selection and form fill-up processes shall be approved by the Controller of Examinations.

8. ATTENDANCE REQUIREMENTS FOR COMPLETION OF THE SEMESTER

A student who fulfills the following conditions shall be deemed to have satisfied the requirements for completion of a semester.

- 8.1. Ideally, every student is expected to attend all classes of all the courses and secure 100% attendance. However, in order to give provision for certain unavoidable reasons, such as medical / participation in sports, the student is expected to **attend at least 75%** of the classes.
- 8.2. However, a student who secures overall attendance **between 60% and less than 75%** in any course in the current semester due to medical reasons / participation in extracurricular events / other unavoidable reasons may be permitted to appear in the current semester examinations for the respective course/paper as '**Specially Considered Examinee**', subject to the condition that the student shall submit application online through his/her login account which shall be / shall not be (as the case may be) approved by the competent Board / Official(s). The information of the same shall be forwarded to the Controller of Examinations for record. In certain cases, the authority may impose fine on the students under '**Specially Considered Examinee**' category.
- 8.3. A student who **secures less than 60% overall attendance in a course** shall be declared '**Debarred for Shortage of Attendance**' having shortage of attendance for that particular course/paper, who shall not be permitted to sit for the end-semester examination in that course/paper, even if s/he has completed Course and Examination Registration for that course/paper. S/he shall be required to repeat the incomplete and arrear course/paper in any of subsequent odd/even semester, as the case may be. For attempting such arrear course/paper, the fulfillment of minimum attendance norms may be condoned, subject to Course and Examination Registration again for that course/paper and submission of a certificate that s/he has studied that course/paper under supervision of an allotted faculty member as mentor of the University at

extra/spare time, may be during break/vacation period through physical/blended mode. Such condoning shall be approved and recorded by the concerned HOD via concerned Mentor, and thereafter information of the same to be sent by the HOD to the Controller of Examinations COE for record.

- 8.4. **Attendance Record :** Every teacher is required to maintain an '**Attendance and Assessment Record**', which consists of attendance marked in each lecture or practical or project work class, the test marks and the record of class work (topic covered), separately for each course. This should be submitted to the HOD periodically (at least two times in a semester) for checking the syllabus coverage and the records of test marks and attendance. The HOD will put his/her signature and date after due verification. At the end of the semester, the record shall be verified by the Academic Registrar who will keep this document in safe custody (for five years).

9. MENTOR-MENTEE FORUM

- 9.1 There shall be separate Mentor-Mentee Forum semester-wise, department-wise and student-wise comprising the mentor to be appointed by concerned HOD and the assigned mentees which shall be responsible for transaction of curriculum and performing all other activities for the assigned mentees in which the concerned mentor shall act as Chairperson and a nominated/selected mentee as Coordinator. It is like the 'Quality Circle' with the overall goal of improving the teaching- learning process.

9.2 The functions of each Mentor-Mentee Forum include :

- 9.2.1 Solving problems experienced by the mentees in the class room, laboratories, internship, field work, project work, seminar, group discussion etc.
- 9.2.2 Clarifying the regulations of the degree programme and the details of rules therein particularly.
- 9.2.3 Informing the mentees, the academic schedule including the dates of assessments and the syllabus coverage for each assessment.
- 9.2.4 Informing the mentees the details of Regulations regarding weightage used for each assessment. In the case of practical courses (laboratory / drawing / project work / seminar etc.) the breakup of marks for each experiment / exercise / module of work, should be clearly discussed and informed to the mentees.
- 9.2.5 Analyzing the performance of the mentees after each test and finding the ways and means of solving problems, if any.
- 9.2.6 Identifying the slow-learners, if any, and requesting the teachers concerned to provide some additional help or guidance or coaching to such students.
- 9.2.7 At least one meeting in a month shall be held.

9.3 The functions of each mentor shall be :

- 9.3.1 To act as the channel of communication between the HOD and the mentees of the respective semester.
- 9.3.2 To collect and maintain various statistical details of the mentees.
- 9.3.3 To help the HOD in planning and conduct of teaching-learning agenda.
- 9.3.4 To guide the mentees in taking up field works, project works, internship etc.
- 9.3.5 To monitor the academic performance of the mentees including attendance and to inform the HOD,

- 9.3.6 To take action on the matters of feasibility of condoning in case of re-attempt in arrear course/paper by a Mentee due to Shortage of Attendance in the corresponding semester.
- 9.3.7 To attend to the mentees' welfare activities like awards, medals, scholarships etc.

10. SYSTEM OF THE EXAMINATIONS

The system of the examinations shall be in conformity with the provisions stated in the Clause No. 13 of the First Ordinances as well as the provisions stated in the Clause No. 36 of the First Statutes of the University and also as stated below.

- 10.1. Performance in each course of study shall be evaluated based on (i) Continuous Internal Assessment and Evaluation (CIAE) throughout the semester and (ii) End-Semester examination at the end of each semester.
- 10.2. For all theory and practical courses except the course/paper on Environmental Science/Study, the CIAE will carry **40 % of marks** while the End-Semester examination will carry **60 % of marks**.
- 10.3. A course having 3 or 4 credits shall be evaluated for a maximum of 100 marks in which 60 marks shall be assigned to End-Semester Examination and 40 marks shall be assigned to CIAE of the course.
- 10.4. A course having 1 or 2 credits shall be evaluated for a maximum of 50 marks in which 30 marks shall be assigned to End-Semester Examination and 20 marks shall be assigned to CIAE of the course.
- 10.5. End-Semester examination (theory and practical) shall ordinarily be conducted in November-December during the odd semesters and May-June during the even semesters.
- 10.6. For End-Semester examination of practical courses including Project Work, the internal and external examiners shall be appointed by the Controller of Examinations.
- 10.7. The End semester examination in each course of a Semester shall cover the entire syllabus prescribed for the Course. The End semester examination is normally a written/laboratory-based examination/Project Work/Dissertation.
- 10.8. The Controller of Examinations shall make necessary arrangements for notifying the dates of the End semester examinations and other procedures as per Sibsagar University Rules (at least 20 days in advance) and the Academic Calendar notified by the University.
- 10.9. All other details about the system of examinations are stated in the Examination Manual of the University.

11. OPPORTUNITY FOR BETTERMENT

Provided, nothing in contravention of the provisions stated in Clause No. 13 of the First Ordinances of the University, a student may take the opportunity for 'Betterment Examination' in any two of the theory courses of each semester only once in the examination of the next respective semester. In this case, the higher marks secured by the student shall be retained. The candidates shall have to apply for the betterment examination. Students shall have to appear in the betterment examination with the regular batch. 'Betterment Examination' shall not be allowed in the practical/project/dissertation/internship examinations.

12. PROCEDURE OF CONTINUOUS INTERNAL ASSESSMENT AND EVALUATION (CIAE)

The system of the CIAE shall be in conformity with the provisions stated in Clause No. 13 of the First Ordinances of the University, and also as stated below.

For all theory, laboratory courses, theory courses with laboratory component, and project work, the process of Continuous Internal Assessment and Evaluation (CIAE) shall be done for each student, with the weightage of 40% for all the courses, except the courses – Dissertation, Minor Project, Internship and Community Work, for which separate Rules and Guidelines shall be available and applicable. For the calculation of CIAE for both theory and practical courses, the calculation method and procedure shall be adopted, as mentioned below.

12.1 Theory Course

Parameter of CIAE	Weightage	3 or 4 credits	1 or 2 credits	3 or 4 credits	1 or 2 credits
		Marks		Parameter-wise Maximum Score of CIAE	
Mid-Semester Examination	50%	30	15	20	10
Class Test / Seminar / Assignment / Group Discussion	37%	60 (15+15+15+15)	30 (8+7+8+7)	15	7
Attendance	13%	20	10	5	3
Total	100%	110	55	40	20

12.2 Practical Course

Parameter of CIAE	Weightage	3 or 4 credits	1 or 2 credits	3 or 4 credits	1 or 2 credits
		Marks		Parameter-wise Maximum Score of CIAE	
Regular Practical Works / Maintaining Practical Khata	50%	30	15	20	10
Seminar / Group Discussion / Viva / Assignment	37%	60 (15+15+15+15)	30 (8+7+8+7)	15	7
Attendance	13%	20	10	5	3
Total	100%	110	55	40	20

12.3 Attendance Marks for both Theory and Practical Courses

For 3 or 4 Credit Courses:

75–80% = 6 marks

81–90% = 12 marks

91–100% = 20 marks

For 1 or 2 Credit Courses:

75–80% = 3 marks

81–90% = 6 marks

91–100% = 10 marks

Example Calculation (Theory Course of 3 / 4 credits)

Suppose a student obtains:

- (a) Mid-Sem Exam = 25 out of 30, his/her CIAE score in this segment shall be = 16.67, round off to 17, in the manner of calculation of $\rightarrow [\frac{25}{30} \times 20]$.
- (b) Assignment/Seminar/Class Test = 55 out of 60, his/her CIAE score in this segment shall be = 13.75, round off to 14, in the manner of calculation of $\rightarrow [55 \div 4]$.
- (c) Attendance (85%) = 12 out of 20, his/her CIAE score in this segment shall be = 3, in the manner of calculation of $\rightarrow [12 \div 4]$.

Hence, total CIAE Score of the student = $17 + 14 + 3 = 34$ out of 40

13. CONFIDENTIAL WORKS

Provided, nothing in contravention of the provisions stated in Clause No. 13 of the First Ordinances of the University, setting of question papers, moderation of question papers, evaluation of answer scripts, scrutiny, tabulation of marks, etc., and announcement of results, shall be governed by the University rules framed from time to time.

14. CONDUCT OF INTERNAL ACADEMIC AUDIT

Internal Academic Audit shall be done for every course taught and CIAE conducted during every semester/year by the IQAC. The Audit Report in a prescribed format shall be put in the University website and kept in record basket for future reference.

15. REQUIREMENTS FOR APPEARING IN END-SEMESTER EXAMINATIONS

Provided, nothing in contravention of the provisions stated in Clause No. 13 of the First Ordinances of the University -

- 15.1 A student shall normally be permitted to appear in the end-semester examination for all the courses registered in the current semester, and also the backlog/arrear course(s), if he/she satisfies the semester completion requirements of the University.
- 15.2 Further, course and examination registration by a student is mandatory for all the courses in the current semester and the backlog/arrear course(s) for the end-semester examination failing which, the student will not be permitted to appear in the concerned examination.

16. SEMESTER PROGRESSION AND PASSING REQUIREMENTS

Provided, nothing in contravention of the provisions stated in the Clause No. 13 of the First Ordinances of the University -

- 16.1. A student who completes a semester may be allowed to proceed to the next semester, irrespective of the number of papers in which she/he fails.
- 16.2. A student who fulfills two conditions – (A) secures at least 40% of total marks prescribed for the course (CIAE + End semester Examination) **AS A WHOLE** ; (B)

secures **SEPARATELY** at least 40% of total marks prescribed for the course in End Semester Examination – shall be declared to have passed the course and acquired the relevant number of credits. This is applicable for both theory and practicum courses (including project work, dissertation etc.).

- 16.3. If a student fails to secure pass marks (i.e. 40 %) in a course as **stated in Clause No. 16.2 above**, he/she shall have to do the examination form fill-up and appear only for the end semester examination in the subsequent semester. In such case, the CIAE marks obtained by the student in the first appearance shall be retained and considered valid for all subsequent attempts till the student secures overall pass marks.
- 16.4. If a student is absent during an examination of any course/paper, it would be considered as fail.
- 16.5. If a student fails to secure pass marks in Project Work, he/she shall fill out the examination form for the course again in the subsequent semester and can do the Project Work again.
- 16.6. Eligibility for moving to 4th Year (Honours): A student after successful completion of three years (6 semesters) of the Undergraduate programme obtained from Sibsagar University or any other University/institution recognized by Sibsagar University may move to 4th Year (Honours). S/he needs to complete the degree within the stipulated maximum period of seven years.
- 16.7. Eligibility for moving to 4th Year (Honours with Research): A student having a minimum CGPA of 7.5 after successful completion of three years (6 semesters) of the Undergraduate programme obtained from Sibsagar University or any other University/institution recognized by Sibsagar University may move to 4th Year (Honours with Research), subject to availability of seats in the concerned Departments. S/he needs to complete the degree within the stipulated maximum period of seven years.

17. TRANSPARENCY AND GRIEVANCE REDRESSAL MECHANISM IN CIAE

Provided, nothing in contravention of the provisions stated in Clause No. 13 of the First Ordinances of the University, CIAE marks approved by the concerned faculty member/HOD shall have to be displayed in the departmental Notice Board for at least 7 days within the period of which a student may lodge his/her grievance to the concerned HOD regarding less or over scoring. The HOD shall place the grievance case in the Department Management Committee (DMC) meeting in the presence of the complainant and a final decision shall be adopted there, well ahead of finalizing the CIAE marks.

18. EVALUATION/REEVALUATION OF ANSWER SCRIPTS AND GRIEVANCE REDRESSAL MECHANISM

Provided, nothing in contravention to the provisions stated in Clause No. 13 of the First Ordinances of the University -

- 18.1. The COE shall arrange for the evaluation of answer scripts of End Semester Examinations by engaging evaluators from amongst the departmental faculty members, and also, in some extraordinary situations, from the faculty members of neighbouring HEIs.
- 18.2. The entire evaluation process shall be completed within 20 days from the end of the respective examination, which includes redressal of grievances (if any).
- 18.3. Re-scrutiny/Reevaluation is permitted for any theory course only.

19. AWARD OF LETTER GRADES

Provided, nothing in contravention of the provisions stated in Clause No. 13 of the First Ordinances as well as the provisions stated in the Clause No. 68 of the First Statutes of the University -

19.1 Letter grade, Grade points and Marks

Letter Grade	Grade Points*	Marks
O (Outstanding)	10	91 – 100
A+ (Excellent)	9	81 – 90
A (Very Good)	8	71 – 80
B+ (Good)	7	61 – 70
B (Above Average)	6	51 – 60
C (Average)	5	41 – 50
P (Pass)	4	40
F (Fail)	0	Less than 40
Ab (Absent)	0	----
SA (Shortage of Attendance)	0	----

- 19.2 The award of letter grades will be decided using absolute grading principle. The performance of a student will be reported using letter grades, each carrying certain points as detailed below:
- 19.3 A student is deemed to have passed and acquired the corresponding credits in a particular course if he/she obtains any one of the following grades: 'O', 'A+', 'A', 'B+', 'B', 'C' & 'P'.
- 19.4 'F' denotes that the student fails to pass in that course. The grade 'F' will figure in the Grade Sheet and the Result Sheet. In this case, the student has to appear for the End Semester Examinations as per the Regulations.
- 19.5 'Ab' denotes the student has not appeared in the examination, and 'Ab' shall appear in both the Grade Sheet and the Result Sheet. In this case, the student has to appear for the End Semester Examinations as per the Regulations.
- 19.6 'SA' denotes shortage of attendance and hence prevented from writing the end semester examinations. 'SA' will appear only in the result sheet.
- 19.7 If the grade F is given to **Theory Courses/ Laboratory Courses**, it is **not required to satisfy the** attendance requirements, but the student has to appear for the end semester examination to earn a pass in the respective courses.

20. GRADE SHEET

Provided, nothing in contravention of the provisions stated in the Clause No. 13 of the First Ordinances, as well as the provisions stated in Clause No. 68 of the First Statutes of the University, after the results are declared, Grade Sheets will be issued to each student, which shall contain the following details:

- 20.1 The list of courses registered during the semester and the grade scored.
- 20.2 The Semester Grade Point Average (SGPA) for the semester.
- 20.3 The Cumulative Grade Point Average (CGPA) from the second semester onwards.

- 20.4 The SGPA is the ratio of the sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$$\text{SGPA} (Si) = \sum(Ci \times Gi) / \sum Ci$$

Where Ci is the number of credits of the i^{th} course and Gi is the grade point scored by the student in the i^{th} course.

Example for Computation of SGPA

Semester	Course	Credit	Letter Grade	Grade point	Credit Point (Credit X Grade point)
I	Course 1	2	A	8	2 X 8 = 16
I	Course 3	4	B	6	4 X 6 = 24
I	Course 4	3	O	10	3 X 10 = 30
I	Course 5	3	C	5	3 X 5 = 15
I	Course 6	4	B	6	4 X 6 = 24
I	Course 7	4	B+	7	4 X 7 = 28
		20			137
	SGPA				137/20= 6.85

- 20.5 The Cumulative Grade Point Average (CGPA) is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$\text{CGPA} = \sum(Ci \times Si) / \sum Ci$$

where Si is the SGPA of the i^{th} semester and Ci is the total number of credits in that semester.

Example for Computation of CGPA

Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6	Semester 7	Semester 8
Credit: 20 SGPA:8.2	Credit: 20 SGPA:7.8	Credit:20 SGPA:5.6	Credit: 20 SGPA:6.0	Credit: 20 SGPA: 6.3	Credit 20 SGPA 8.0	Credit 20 SGPA 7.5	Credit 20 SGPA 8.2
CGPA= 7.2 [(20 x 8.2) + (20 x 7.8) + (20 x 5.6) + (20 x 6.0) + (20 x 6.3) + (20 x 8.0) + (20 x 7.5) + (20 x 8.2)] /160							

- 20.6 The formula for converting CGPA to Percentage shall be stated at the bottom of the Grade Sheet.
- 20.7 'F' and 'SA' grades will be excluded for calculating SGPA and CGPA.

21. ELIGIBILITY FOR THE AWARD OF THE DEGREE

Provided, nothing in contravention of the provisions stated in Clause No. 13 of the First Ordinances, as well as the provisions stated in Clause No. 68 of the First Statutes of the University -

- 21.1. A student shall be declared to be eligible for the award of the Bachelor degree provided the student has successfully gained the required number of total credits as specified in the curriculum corresponding to the student's programme within the stipulated time.

- 21.2. Successfully completed the course requirements, appeared for the End Semester examinations and passed all the courses of the Bachelor Honours/Research programme within the stipulated time.
- 21.3. The maximum years for completion and passing requirement of all the courses of the Bachelor Honours/Research programme is **7 (Seven) years**, which is inclusive of regular 4 (four) years.

22. GOLD MEDAL AWARD

Provided, nothing in contravention of the provisions stated in Clause No. 13 of the First Ordinances, as well as the provisions stated in Clause No. 68 of the First Statutes of the University, the students who would become the highest scorer in the concerned Major/Honours discipline of FYUGP, and satisfy the following conditions, shall be declared to be Gold Medal Awardee of the respective Major/Honours.

- 22.1 Should have passed the examination in all the courses of all the Eight semesters in the student's First Appearance within Four years.
- 22.2 Should have secured a CGPA of not less than 8 in the Major/Honours discipline.
- 22.3 No disciplinary action is taken against the student.

NB: A student who is absent in end semester examination in a course / project work shall be considered to have appeared in that examination for the purpose of being considered for the Gold Medal Award.

23. ACCESS OF EXAMINEE TO ANSWER SCRIPTS

Provided, nothing in contravention of the provisions stated in the Clause No. 13 of the First Ordinances of the University, an examinee can apply for seeing the answer scripts of a theory course of his/her semester to the COE through the respective HOD examination by paying the prescribed fee within 30 days of the declaration of results. The same will be shown to the student within 30 days of submitting application.

24. TRANSCRIPT

Provided, nothing in contravention of the provisions stated in the Clause No. 13 of the First Ordinances of the University, the University may issue consolidated Transcript on payment of a prescribed fee which shall contain Letter grades, grade points and SGPA and CGPA mentioning the Course Titles in details, medium of instruction and programme duration.

25. MAINTENANCE OF DISCIPLINE AND DISCIPLINARY ACTION

- 25.1. Every student is required to maintain Code of Conduct of the University.
- 25.2. Every student is required to observe discipline and decorous behaviour both inside and outside the University and not to indulge in any activity which will tend to bring down the prestige of the University / University. In the event of any such indiscipline, the Disciplinary Committee shall enquire into acts of indiscipline, draw proceeding and take decision on the matter.
- 25.3. In case of serious indiscipline, the decision may go in favour of suspension or dismissal of guilty student from the University or the matter may be reported to Police/legal body.

25.4. If a student indulges in malpractice or unfair means in any of the End-Semester / In-Semester examination he /she shall be liable for punitive action as prescribed by the University from time to time.

26. REPEAL, REVISION AND AMENDMENT OF REGULATIONS, CURRICULUM, SYLLABI ETC.

The University may from time to time repeal, revise, amend the regulations, curricula, syllabi and scheme of examinations.