YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SIBSAGAR COLLEGE
• Name of the Head of the institution	Dr. Profulla Chandra Kalita
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03772270578
• Mobile no	9435500022
• Registered e-mail	sibcoll@rediffmail.com
• Alternate e-mail	iqacsibsagarcollege@gmail.com
• Address	P.O. Joysagar
• City/Town	Sivasagar
• State/UT	Assam
• Pin Code	785665
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	Dibrugarh University
• Name of the IQAC Coordinator	Dr. Tridib Mahanta
• Phone No.	7002232546
• Alternate phone No.	9435487546
• Mobile	7002232546
• IQAC e-mail address	iqacsibsagarcollege@gmail.com
• Alternate Email address	tridibmahanta@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.sibsagarcollege.in/AQAR/AQAR_2019_20.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	http://www.sibsagarcollege.in/admin/news/620b52b5a0593.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	77.65	2004	16/09/2004	15/09/2009
Cycle 2	A	3.13	2017	28/03/2017	27/03/2022

6.Date of Establishment of IQAC	24/03/2004

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	Nil	Nil

8.Whether composition of IQAC as per latest NAAC guidelines	Yes
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	3
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Organisation of an One Day Online Workshop on "E-Content Development and Intellectual Property Rights" on 24th July, 2020.

2. Organisation of a Web Symposium on "Contemporary Work Ethics" on 6th September, 2020.

3. Online Workshop on "Reversing Stress to Strength : Traversing the World of Yoga and Meditation" on 21st June, 2021

4. Application submitted to UGC for grant of Autonomous Status to the College

5. Upgradation of College Website incorporating new valuable information and contents

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. Organising a workshop on Yoga	1. A workshop on Yoga and Meditation was organised
2. Making application to UGC for granting of autonomous status to the College	2. Autonomous status granted to college
3. Taking initiatives for augmenting existing greenary in the Campus	3. A few new saplings have been planted in the campus
4. Installation of rain water harvesting in the campus	4. A unit of rain water harvesting has been installed
5. Helping the teachers to initiate process for getting promotion under Career Advancement Scheme	5. Academic Performance Indicators (API) have been checked and approved for placing them in respective Promotion Committees
6. SSS to be conducted	6. SSS has been conducted, analysis done, action taken and put on college website

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body of the College	12/01/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	15/02/2022

Extended Profile

1.Programme

1.1   409

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1   1668

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   232

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   507

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   67

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   79

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	409

File Description	Documents
Data Template	View File

2.Student	
2.1 Number of students during the year	1668

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	232

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	507

File Description	Documents
Data Template	View File

3.Academic	
3.1 Number of full time teachers during the year	67

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	79

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	36
4.2 Total expenditure excluding salary during the year (INR in lakhs)	144
4.3 Total number of computers on campus for academic purposes	135

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

UG (Arts and Science) programmesas well as PG (English & Physics) programmes of Sibsagar College, Joysagar follows specific CBCS curriculum issued from affiliatng university i.e. Dibrugarh University. The academic planning meeting of the institute commenced on the eve of the start of the academic session and the designated body/committee plans & organises the schedule of lectures depicted in a pattern of subject wise routine. The Heads of the Departments distributethe syllabus among the faculty members according to their respective area of specialisation. The curriculum has been delivered through a well-planned and documented syllabus wise class routine. Initiatives have been taken in such a manner that the members of the faculty to complete the entire syllabus/course well within the stipulated time. For that, the departments haveprepared course plans for each semester. Regular interactions have been made among the teachers for assessing/reviewing the progress of the curriculum delivery. The provision of extra classes is also made to mitigate any short fall

of class of the syllabus. Remedial classes are carried out for slow learners and to boost learning. To implement effective learning faculty members follow various teaching methodologies and strategies like seminars, assignments, inquiry-based instruction etc.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.sibsagarcollege.in/admin/news/620b52b5a0593.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar is the backbone of various teaching learning plans which is prepared at the beginning of the session following the one prepared by the Dibrugarh University.The Academic calendar includes the commencement of the classes of the odd and even semester (year wise), notification of class routine, tentative dates of sessional examinations, preparation of internal assessment, end semester examination, pre - planned dates for academic events and other activities.The academic calendar is displayed in the notice board and also uploaded in the college websites.

Sibsagar College is committed to conduct of continuous internal evaluation. The realistic approaches and actions in this respect are summarised in the following order.

1. As per Dibrugarh University rules and guidelines two Sessional examinations have been conducted in each Semester.

2. Results have been displayed in the departmental notice boards, and the hard copies of the answer scripts have been shown to the students. In the event of any discrepancy being brought to the notice of evaluating teacher, the same has been immediately addressed.

3. A part of score obtained i.e. 25% has been carried forward for awarding Internal Assessment marks.

4. Besides, various departments hold other tests such as Unit Test, Class Test etc. from time to time to continuously evaluate

the performances of the students.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://www.sibsagarcollege.in/admin/news/620b52b5a0593.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

17

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0/ Nil

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0/ Nil

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The course curriculum has been issued by the affiliatng university i.e. Dibrugarh University. It has been found that in the syllabi of various Honours course the topics associated toProfessional Ethics, Gender, Human Values, Environment and Sustainability have been incoorporated. These are summarised as cited below.

1. A dedicated and compulsory 2 credit bearing course on Environment has been run in both BA and BSc programme.

2. Professional ethics, gender ethics, human values and environmental awareness are integral part of curriculum of Philosophy Department. There are some courseunits in the syllabus of Philosophy Honours, by which students can familiar with environmental ethics, feminism and essence of gender equality etc.

3.Curriculum of Geology Department contains dedicated paper on Environmental Geology.

4.A Botanical Garden is maintained by the Department of Botany for studies and germplasm collection.

5. Various activities are carried out under the active wing of College NSS whereby students can participate in various social activities along with 'Swachh Bharat' initiative.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

154

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	https://www.sibsagarcollege.in/admin/news/62123db35c077.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://www.sibsagarcollege.in/admin/news/62123db35c077.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

707

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

232

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Sibsagar College assesses the learning level of the students and organises special programs for advanced learners and slow

learners, which are summarised as mentioned below.

1. The members of faculty follow some procedures, meansfor getting all students engaged in learning.

2. Emphasis is given to reflect student learning to real life.

3. The faculty members encourage students' interest and fascinations.

4. Provision is there for Counselling regarding students self-monitoring skills.

5. The faculty members follow various strategies for slow learners like remedial classes, individual mentoringetc.

6. Various ways to engage and motivate students to getreward for their success, particularly for the advanced learners.

7. Regular work assignments are a part of curriculum to develop students writing and analysing skills.

8. Seminars and class tests are held for continuous monitoring and advancement of students to the examination point of view.

9. Advanced learners have been exposed to various ICT and web based learning.

10. A few Departments have initiated project based learning.

11.The advanced learner students are guided specially for JAM by Chemistry Department.

12. Remedial measure has been taken for slow learner students and they have been provided more text and reference books from the departmental library of Chemistry.

File Description	Documents
Paste link for additional information	https://www.sibsagarcollege.in/admin/news/62171d215d3c9.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1668	67

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric learning approachencourages and enables students to be more involved in and take more responsibility in the course of their study. In Sibsagar College the focus of education is shifted to some extent from teachers to the students with the goal of developing students on their own effort independently thereby contributes in the process of teaching learning method. Likewise, the members of the faculty act more as a facilitators and guides. The role of teachers is to create an atmosphere that generates independent student learning. Various departments have arranged seminars on various topics of the core subject. Students are encouraged to attend the seminars and present papers. The other student centric teaching methodologies that have been maintained in the College for enhanced teaching-learning experience are laboratory experiments, group discussions, project works, participative learning and problem solving methodologies etc. The Department of Botanysentsome selective brilliant students to renowned institutions like CSIR-NEIST for improvement of pure scientific knowledge. Resource persons have been invited from DBT, Assam Agricultural University, Department of plant pathology, AAU for hands on training of different modern instruments available in the College.The Department of Botany provides training on biotechnology and tissue culture at the institutional level Biotech hub. Different projects related to the society have been carried outso that thestudents can acquire knowledge from the society in different ways. Excursions to different reserve forests in and around our locality have been done for practical knowledge of the vegetation as well as biodiversity and ecosystem study.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://sibsagarcollege.in/admin/news/6217 23444efd4.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information & Communications Technology (ICT) enabled teaching methodologies and advanced technology is being followed by the faculty members of Sibsagar College. The use of multimedia teaching aids like, LCD projectors, internet enabled laptops/tablet systems are usually used in classroom. The faculty members effectively utilize Audio Visual aids to demonstrate the concepts to the students using online resources. Teachers demonstrate how to use various learning software like Chemdraw, MestReNova, Origin etc. Moreover, learning e-resources like e-journals, youtube video lectures, power point presentations etc. are used to make the class interesting to the students. Besides, teachers use ICT tools like multimedia projectors, interactive powerpoints, e-materials, Google classrooms and video-conferencing apps.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

67

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

67

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

38

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1298

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As per dibrugarh University guidelines for internal assessment of students by continuous evaluation two sessional examinations are to be conducted during each semester. The tentative dates for first and second sessional examinations are mentioned in the Academic calendar. To conduct sessional examinations there is separate Board of Examination in Sibsagar College. The Board of Examination has fixed the date of examination, prepared a common routine for all departments and issue guidelines for setting of question papers. It also fixed a date for publication of result by the departments. As per guidelines of the Board of Examination the College conducted sessional examinations. Total internal assessment marks against each student are calculated as per university guidelines and displayed in the departmental notice board. The calculation of internal assessment is transparent and student can make grievances if any discrepancy arises.

In totality, Internal assessment marks are compiled from marks obtained in mid-semester sessional examationa, home assignments, students' attendance and student seminar presentations.

File Description	Documents
Any additional information	View File
Link for additional information	https://sibsagarcollege.in/admin/news/62172ee67d6a6.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For any kinds of grievances related to internal examination, student can directly approach their respective teachers and Head

of the Department. In this respect the procedure is that results have been displayed in the departmental notice boards, and the hard copies of the answer scripts have been shown to the students. In the event of any discrepancy being brought to the notice of evaluating teacher and the HoD, the same has been immediately addressed.

File Description	Documents
Any additional information	View File
Link for additional information	Web-link not available

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The programme and course outcomes of Sibsagar College are stated in the departmental records,communicated to teachers and students, and also displayed on college website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.sibsagarcollege.in/admin/news/620b95d76d399.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Not done in this year.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

440

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.sibsagarcollege.in/admin/news/621648b072fb5.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0/ Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0/ Nil

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The following initiatives have been adopted in various Departments in respect ofan ecosystem for innovations and also for creation and transfer of knowledge

1. Conducting invited talks by renowned academicians from different institutions in many departments
2. Conducting Hands On training/ workshops for the students to handle different laboratory equipment by Botany Department
3. Arranging classes by inviting faculties from other departments of the college in a few departments
4. Involving the students in different extension activities (adopted village and different schools)by Botany Department and NSS
5. Skill development in preparation of rock thin sections for petrographical studies by Electronics Department

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0/ Nil

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0/ Nil

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

7

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The following are the extension activities that have been carried out in this year.

1. Awareness camp and sanitization programme on COVID was held at Dulia Village, Dikhowmukh in collaboration with Teachers unit, Sibsagar college
2. Faculty membsrs participated as resource person at different programmes organized by different social organizations and district administration
3. During COVID-19 pandemic the Department of chemistry prepared hand sanitizer and distributed it to the village people and make an awareness on sanitization and other protective measures in this pandemic situation
4. A hands on training was carried out in the laboratory for nearby high school students under DBT-Star college scheme
5. The students of the Department of English participated in cleanliness drive in the neighborhood conducted by NSS Unit of the college and visited the nearby adopted villages to sensitize the common people on the outbreak of COVID 19

pandemic

6. Manash Pratim Mili, a Student of 5th Semester, workedas Volunteer and Health Care Workerin COVID-19 vaccination programme

7. Dr. Nandita Goswami, Asstt. Professor of the Department of Chemistry delivered special lecture at Swahid Peoli Phukan College, Namti on National Science Day on 28th February, 2021 as an extension activity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

2

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

20

File Description	Documents
Report of the event	No File Uploaded
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Sibsagar College has the following infrastructure and physical facilities

1. Total 34.38 acres of land
2. Classrooms -21 nos. in Science section &15 nos. in Arts section and total area covered: 20773.3 sq ft. (1930 sq. mtr.)
3. Laboratories -17 nos. of laboratories ; total area covered: 14162.98 sq ft. (1316 sq. mtr.)
4. Central Library - aspacious reading room is available with 160 seating capacity ;Books = 60590 ;Journals = 25 ;Magazines = 10 ; Back volume journals = 75 ;Newspapers = 17 ;Educational CDs = 21 ;Theses = 7 ; e-Journals = All e-journals that are available in N-LIST database https://nlist.inflibnet.ac.in ; Indian Academy of Sciences https://www.ias.ac.in;e-Books = All e-books that are available in N-LIST database ; e-PG Pathshala https://epgp.inflibnet.ac.in ; National Digital Library of India (NDLI) by IIT Kharagpur https://ndl.iitkgp.ac.in/
5. Administrative block
6. Hostels - 1 for boys and 3 for girls

7. Staff room - 1 central staff room along Departmental common rooms in each of 16 Departments
8. Separate common room for boys and girls
9. Canteen
10. Two auditoriums
11. Internet facilities with 50 mbps bandwidth
12. ICT enable classrooms
13. 135 computers

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Sibsagar College has the following facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

1. Two auditoriums for cultural activities with light and sound facilities and also musical instruments
2. There are teacher advisors to guide the students for their promotion in music, dance, drama etc.
3. One outdoor stadium for football, cricket, athletics etc.
4. One indoor stadium for badminton and table tennis
5. Volleyball courts in two different locations of the College
6. There are teacher advisors to guide the students for their promotion in various sports
7. There are many sports equipments in the College for the use of students
8. There is a gymnasium adjuscent to Boys' hostel wherein students do physical exercises and yoga

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

14

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

101

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is unedrgoing automation process with ILMS and 80% of books and journals has been tagged in SOUL 2.0.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://nlist.inflibnet.ac.in/collegeadmin/vdashboard.php

4.2.2 - The institution has subscription for the | A. Any 4 or more of the above

following e-resources e-journals e-
ShodhSindhu Shodhganga Membership e-
books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

28

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes, Sibsagar Collegefrequently updates its IT facilities

including Wi-Fi in the following manner.

1. Upgraded Wi Fi system has been adopted in this year
2. Internet bandwidth has been upgraded to 50 mbps in this year
3. Students are provided free Wi Fi in the Library
4. Additional Wi Fi has been provided to students from JIO company, machineries of which have been installed in the College campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

135

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

101

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Sibsagar College follows an established systemand procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. These are cited below.

1. Purchase of items done through Purchase Committee
2. Engagement of dedicated persons for upkeeps of laboratories, library, outdoor stadium, indoor stadium, computers, classrooms etc.
3. Maintenance of stock registers and issue registers for issuing items for use of teachers and students

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.sibsagarcollege.in/admin/news/6 20b57208cb2c.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1668

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1668

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0/ Nil

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0/ Nil

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

111

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

26

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Sibsagar Collegefacilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities. Testimoniesto this fact are cited below.

1. Provision of an elected body of students' union
2. Portfolio of secretaries for games and sports, music and culture, debate and quiz, literature etc.
3. Engagingthem in various co-curricular and extra-curricular activities such as conduct of freshers' social, college week, celebration of festivals, national and international days, participation of college students in inter college events and many others

File Description	Documents
Paste link for additional information	https://www.sibsagarcollege.in/admin/news/621878106a8ee.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Yes, there is a registered Alumni Association calledSibsagar College Alumni Association that contributes significantly to the development of Sibsagar College through financial andother support services. Some of the activities and performances of the Sibsagar College Alumni Association are cited below.

1. Registration number -
2. Holding of regular meeting on various matters relating to both physical and academic development of the College
3. Active participation in various college events like celebration of festivals and important days including college foundation day
4. Monetary contribution to the tune of Rs. 1,00,000/- towards

erection of statues of (Late) Padmadhar Chaliha, Founder Pricipal of the Collegeand (Late) Parag Chaliha, the real Architect of the College in the College premises.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) | A. ? 5Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance in Sibsagar Collegeis reflective of and in tune with the Vision, Mission and Objectives of the institution.

Vision

Sibsagar College endeavours to impart futuristic basis education in Science and Humanities and instill in their students admirable high patterns of discipline through our dedicated staff who are determined to set global standards, making our students educationally superior and ethically strong, who in turn shall improve the quality of life of the society, of the country and of the human race as a whole.

Mission

The Mission of the College is to educate the students from all over the country including those from the local and rural areas in such a way that they become enlightened individuals, improving the living standards of their families, the society, the state and the country they belong to. The College fraternity seeks to provide individual attention, quality education and deep sense of discipline.

Objectives

The College wants to carry forward its roles and responsibilities seriously. The College wants to be a moulding centre where the character and values of its learners are to be shaped.

The following are the points inwhich thegovernance can be found to be reflective and in tune of these Vision, Mission and Objectives.

- A functional and active Governing Body with holding of regular meetings on various college matters which include bothphysical and academic development of the College
- A multi-layered administrative structure within the College headed by Principal and followed by Vice Principal, two Academic Officers (One for Arts stream and another for Science), Sixteen Heads of the Departments, One IQAC Coordinator, Two Hostel Wardens, Teacher-in-charges of Students' Union, Coordinators of various statutory and non-statutory college committees , two ANO of NCC (one for 11Assam Bn and one for 4 Naval), one Programme Officer in NSS, etc.
- All total 35 committees function taking various responsibilities and tasks that improves the overall ambience of the College as well as those are reflective of the Vision and Mission of the College.

File Description	Documents
Paste link for additional information	http://www.sibsagarcollege.in/admin/news/620b57208cb2c.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Yes, the effective leadership is visible in various institutional practices such as decentralization and participative management.The following are the testimonies through which a kind of effective leadership as well as a decentralised and participative managementcan be observed in the College.

The Governing Body is the highest management body of a college and

the President ofwhich is appointed by the Director of Higher Education, Assam for a term of five years in accordance with the guidelines provided by the Govt. of Assam. The Governing Body President with his leadership quality, prompt and balanced decision making ability, efficiently works for its expeditious effectivenesstaking a swift and justified decision in any circumstance.

The Governing Body has to meet at least once in every four months as per rule but it is also convened at shorter intervals if the circumstances so demands and the President of the Governing Body is satisfied that such meeting is necessary and it increases responsiveness in the level of Governance for the smooth conduct of the activities of the Institute.

The College Authority, sometimes, arranges joint sitting with the Governing Body for open discussion of Teaching/ Non-teaching Staff with GB members relating to different issues. For faster way of coordination amongst Teaching/ Non-teaching Staff and GB, Communications/discussion can be made through Joint WhatsApp group of social media.

The Principal is the key person of Governing Body to prepare the strategy for development and proper management of the institution. While taking any decision, the principal always takes utmost care to satisfy them if needed sacrificing and compromising his own to facilitate all to create a conducive atmosphere amongst all to foster work culture to the maximum for the welfare and benefit of theStudent Community as well as smooth conduct of all the activities of the Institute with greater responsiveness. As the Head of the Institution, he believes that if the employees are satisfied with their facilities, then they will be more responsive than he expects resulting in overall welfare of the Institute.

Vice Principal's responsiveness is well expressed while involvingwith monitoring ofcurriculum transaction of the faculty even in online mode teaching along with guidance in any aspect relating to administrative matter of the Institution ensuring swift functioning. His active rapport in a tripartite way with the Faculty Members, Students and Administration contributes to the harmonious and fast functioning of the Institute. Moreover, his readiness to help and guide every Stakeholders if and when required reflects responsiveness to a greater possible extent.

The IQAC Coordinator is sensitive towards responsiveness to be exhaled in every sphere of functioning of the institution- a)

dealing with directives/instructions/guidelines etc. of statutory agencies like NAAC, UGC etc.; b) dealing with college authority; c) dealing with faculty members in academic, careerist, administrative matters by prompt disposal of issues.

The two Academic Officers always tryto uplift the overall academic ambience of the institution by way of a reciprocal responsiveness among him, the faculty members and the learners.The academic issues are always tried to be addressed at the fastest possible means both at macro and micro level as and when reported by the faculty members. Besides, Academic Officer also monitors as to how the curriculum of the academic programme is transacted both qualitatively and quantitatively, and in the event of any problem, it is tried to be redressed.

HoD leads the department materializing strategically the plan of action into reality. They monitors all the departmental activities, ensures smooth functioning of the department to achieve progress at optimum level. HoD coordinates both intra-departmentally and inter departmentally, The HoDs also remainin frequent communication with the Administration whenever required.Holding and leading departmental meetings, Good Planning, Target Oriented Calculative Action, Keeping in touch with the Faculty Members, Students as well as the Administration through WhatsApp Groups assuring accessibility at a maximum level-- are some of the steps taken by an HoD to discharge the responsibility in a very responsive way.

Various college practices are decentralised through functioning of different statutory and non-statutory committees, such as Committee for Grievance Redressal, Committee for sexual harassment, Purchase committee, Budget preparation committee, Admission Committee, Hostel Committee, Library Committee, Construction Committee etc.

File Description	Documents
Paste link for additional information	http://www.sibsagarcollege.in/admin/news/620b57208cb2c.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Sibsagar College endeavours to deploy a strategic and perspective plan to continuously develop its physical infrastructure, instructional facilities and academic agenda in order to achieve its overall growth and development. The following are the strategic and perspective plans in this respect.

1. Assessment of existing infrastructure vis-à-vis existing curriculum delivery
2. All the strategis and perspective plans have been adopted in a decentralised way through various committees set up for specific purposes
3. Discussion with stakeholders – teachers, non-teaching staff, students, alumni, parents etc. regarding planning for development
4. Approaching various Government funding agencies like RUSA, UGC, DST, DBT etc. and Public sector agencies like ONGCL, OIL, NRL, IOCL etc. for financial assistance for augmentation of infrastructure
5. Preparation of Plans and Estimates for onward submission of these documents to the funding agencies.
6. Approaching relevant organisations, institutions etc. for signing of MoUs on academic matters like faculty exchange, field works, laboratory visits etc.
7. Collaboration with various organisations and institutions in matters of academic interest like organisation of seminar, workshop, guest lecture, project works etc.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.sibsagarcollege.in/admin/news/620b57208cb2c.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governing body is the apex body of Sibsagar College, which is the controlling authority of the college in matters of overall

academic and administrative matters. The role of governing body in design and implementation of the quality policy and plans of the college is to be found at the top of management. Hence, the top management, the principal and the faculty work harmoniously to implement its quality policy. All quality policy and plans are designed by various committees constituted by the governing body for specific purposes in which faculty members are the integral part, besides a few members from non-teaching staff under the Chairmanship of the Principal. These committees after needful investigation, assessment, field survey make recommendations to the governing body with the endorsement of the principal. If needed, expert suggestions and opinions also solicited and it is then placed for administrative approval of the governing body of the college. Accordingly, the governing body through its meeting held at regular interval after examining the pros and cons of these recommendations give approval for implementation along with sanction and allocation of necessary fund. While designing plans and policies, the top management, the Principal and the faculty give the top priority to the quality plans and project needed for the enhancement of academic atmosphere, particularly for the interest of the students. Moreover, as the governing body is constituted with leading academicians having experience and expertise in the field of higher education as Vice-Chancellor nominee, it has helped the institution to plan, design, approve and implement such quality policies.

The Principal is the head of the institution and as such he is authorized to run the day to day activities including granting of casual leave, leave on duty, special leave, monitoring of the overall discipline and atmosphere in the college. The Principal assigned responsible persons with expertise in the various fields to monitor and execute policies adopted by different committees. The Principal is also the Secretary of the college with financial responsibility. The Principal as a whole is responsive to its and every stakeholder of the institution in matters of need.

The senior most faculty is appointed as the Vice Principal, who is empowered by the authority to possess a kind of academic leadership, which he/she exercises by supervising/monitoring academic matters such as class routine, academic calendar, examination activities, class activities etc. The vice principal is also in charge of the regular attendance of the teachers and the regular holding of classes.

The Sibsagar College has two Academic Officer, one for arts stream and one for the science stream. The Academic Officer looks after

the day to day academic activities of the college i.e., whether the classes are attended by the teachers or not, in case of leave of any department teacher, the HoDs are advised to adjust the classes, so that the academic atmosphere of the college do not get disturbed. HoDs and faculty members hold regular discussions on holding of departmental talks and students seminar with the Academic Officer. Besides, the leave applications of the HoDs are required to be routed through the Academic Officer.

The Internal Quality Assurance Cell (IQAC) has been vested upon ensuring quality by suggesting suitable planning and actions to the administration on the basis of its observations and findings in the campus is the motto of the IQAC of the college. Since the recommendations are made and executed by the authority, it has acquired the status of an Agency responsible for total quality management as a right of all the stakeholders.

The HoDs are entrusted to allocate academic duties like taking classes, conducting examinations etc. to the other faculty members of the department. Leave applications are required to be rooted through the HoD. Teacher's work diary is also supervised at the department by the HoD whereas HoD's work diary is supervised by the Vice Principal.

There are number of committees formed to oversee various matters. These are-

1. Planning committee

2. Purchase committee

3. Technical advisory committee

4. Stadium committee

5. Anti-ragging squad committee

6. Gender sensitisation and complaint committee

7. SC/ST/OBC/MOBC/MINORITY Committee

8. Building committee

9. B.Ed management committee

10. Examination committee(Board of examination)

11. Grievances redressal cell

12. Career counselling cell

13. Library committee

14. Admission committee

15. Research and development cell

16. Women study and development cell

17. Routine committee

18. Prospectus committee

19. Academic calendar committee

And many others and in total there are 35 such committees functioning for the College.

Formulation of action plans for all operations are formulated through different committees and their incorporation into the institutional strategic plan are done through the approval of governing body. Responsible persons with expertise in the various fields are assigned duties and responsibilities to monitor and execute policies adopted by different committees available in the college from the time of its inception.

Besides, Sibsagar College office set-up has a number of sections to perform various jobs and tasks such as Accounts Section, Examination Section and a General Section.

The Accounts Section is responsible for budget preparation, maintenance of accounts, arrangement for internal and external audit, utilisation, arrangement for fund receipt and disbursement etc.

The Examination Section works for holding both internal and semester end examination, keeping examination data etc.

The General Section is responsible for all other works such as establishment affairs, keeping of service books, leave registers, maintenance of campus etc.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	http://www.sibsagarcollege.in/admin/news/620b57208cb2c.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Sibsagar College has evolved some welfare mecahnism for its teaching and non-teaching staff. These are pointed below.

1. Group insurance scheme for all employees
2. Operation of Science Teachers Welfare Fund as a threft fund for welfare and mutual benefit among the teachers of Science Faculty
3. Operation of Teachers Mutual Benefit Fundas a threft fund for welfare and mutual benefit among the teachers of Arts Faculty
4. Operation of Sibsagar College Karmachari Nidhias a threft fund for welfare and mutual benefit among the non-teaching staff
5. Operation of Sibsagar CollegeTeachers Distress Fund for those needy and distressedteachers due to being affected by

diseases or sickness
6. Provision of subsidised quarter to needy and deserving teachers and non-teaching employees
7. Allowance of medical leave, child care leave etc. to needy and deserving employees

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0/ Nil

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0/ Nil

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

At Sibsagar College Performance Appraisal of teachers has been done at Department level wherein the respective HoD personally records the performances of the departmental faculty members and the data of same has been used by the HoD and the Principal when a

teacher applies for promotion from one stage to another under CAS. In this respect, the Coordinator of the IQAC varifies and validates the score of Academic Performance Indicators (API). These scores so verified and validated are being placed in the Promotion Committees for onward sending to higher authority at Govt. of Assam level for issue of promotion orders.

For performance apprisal of non-teaching staff the Principal of the College takes apprisal of them and sends the files tohigher authority at Govt. of Assam level for issue of promotion orders.

File Description	Documents
Paste link for additional information	Web-link not available
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Sibsagar College has a transparent mehanism of conducting both internal and external audit of various Funds of the College. The entire mechanism is stated below.

1. The College appoints Internal Auditor who happens to be an experienced person in the field of auditing job, particularly a retired govt auditor
2. The Internal Auditor raises significant audit objections, if any, for their redressal well ahead of external audit to be done later and also offerssuggestions on important matters for improvement
3. The External Audit is being done by the Auditor of the Govt of Assam, Local Audit Department regularly
4. The External Auditor raisessignificant audit objections, if any, at first point which are addressed by the Accounts Section of the College Office
5. Those audit objections which could not be addressed immmediately by theAccounts Section of the College Office are being sent to the Head Office ofLocal Audit Department of the Govt of Assam which are later forwarded to the College
6. On receipt of such Audit Objections, the Principal and Secretary places these in the meeting of the Governing Body

and the latter takes note of thes Objections and instructs thePrincipal and Secretary and the Accounts Section to deal with these Objections by taking appropriate measures or corrections

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

7.19

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sibsagar College has adopted the follwing strategiesfor mobilization of funds and the optimal utilization of resources.

1. The College charges variousfees and charges through which a considerable fund is generated in each and every year, and they are - admission, tuition, examination and other fees from the students, charges as rentfrom casually letting out Outdoor Stadium, Auditorium, Examination halls etc. to various local organisations and institutes
2. Approaching various Government funding agencies like RUSA, UGC, DST, DBT etc. and Public sector agencies like ONGCL, OIL, NRL, IOCL etc. for mobilisation of fund for its infrastructure development along with preparation and

submission of Plans and Estimates for onward submission of these documents to the funding agencies

3. The College receives donation from well-wishers, philanthropic individuals & organisations, alumni etc. towards its infrastructure development.

4. The College makes optimal utilisation of its resources such as classrooms, laboratories, auditoriums, hostels, quarters, playgrounds, canteen, internet & ICT centres, library etc. by accommodating optimal number of users i.e. its stakeholders, particularly the students and teachers, and sometimes casually lets out on rent to even neighbouring communities. A testimony to this fact is that in this year the College has allowed someGovt Department to conduct some recruitment related examinations in the College premises.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of the College was established in 2004. Ensuring quality by suggesting suitable planning and actions to the administration on the basis of its observations and findings in the campus is the motto of the IQAC of the college. Since the recommendations are made and executed by the authority, it has acquired the status of an Agency responsible for total quality management as a right of all the stakeholders. The IQAC comprises of members taken from teaching and non-teaching staff of the institution as well as external members. The following are some important functions that the IQAC has been doing in the College.

1. Preparation of AQAR for the College by drawing inputs from every nook and corner of the College such as various academic departments, college office, NCC units, NSS unit, WSDC, Hostel wardens, different statutory and non-statutory Committees.

2. For that purpose, i.e. AQAR preparation, IQAC has

constituted as many as seven groups comprising of teaching and non-teaching staff to collect data from the stakeholders.

3. Helping the Principal and motivating variousstatutory and non-statutory Committees to formulate and adopt action plans for infrastructure and academic development of the College.

4. Preparation and submission of proposal to UGC for granting Autonomous status to the College

5. As per the notification of the government of Assam regarding the implementation of the API format for CAS promotion under PBAS, the IQAC has acted as the documentation and record keeping cell for the institution including assistance in the development of the API criteria based PBAS proforma using the indicative template separately developed by UGC.

6. Organisation of a Webinar on "Covid-19's impact on Science, Society and Education" from 25th & 26th June, 2020.

7. Organisation of an One Day Online Workshop on "E-Content Development and Intellectual Property Rights" on 24th July, 2020 which was done to augment teaching - learning processes in the College as well as learning outcomes.

8. Organisation of a Web Symposium on "Contemporary Work Ethics" on 6th September, 2020 in order to create a congeniel ambience in teaching - learning processesas well as learning outcomes.

9. Organisation of an Online Workshop on "Reversing Stress to Strength : Traversing the World of Yoga and Meditation" on 21st June, 2021 for mental as well as physical health of the teaching - learning community.

File Description	Documents
Paste link for additional information	https://sibsagarcollege.in/admin/iqac/6215fe2c64292.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Sibsagar College hasreviewedits teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC for its overall academic

improvement. This review process and procedure are cited below.

1. Holding of meeting with faculty members and HoDs for reviewing the teaching-learning process in order to aquireincremental improvement inteaching-learning.
2. Learning outomes have been reviewed through mid-term counselling of the students and by taking feedbacks from them.
3. IQAC motivates the faculty members to review learning outcomes from their departmental students through personal counselling and taking feedbacks.
4. IQAC encourages the faculty members to guide the students in adopting co-curricular and extra-curricular activities.
5. Organisation of an One Day Online Workshop on "E-Content Development and Intellectual Property Rights" on 24th July, 2020 which was done in order to augment teaching - learning process in the College as well as learning outcomes.
6. Organisation of a Web Symposium on "Contemporary Work Ethics" on 6th September, 2020 which gave motivation of creating a congeniel working environment in teaching - learning processes and learning outcomes.

File Description	Documents
Paste link for additional information	https://sibsagarcollege.in/admin/iqac/6215fe2c64292.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sibsagarcollege.in/admin/news/62160daca0d84.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Sibsagar College being a co-educational institution has maintained an ambience which is congeniel in terms of gender equity or parity. The College follows certains established rules in this respect which are mentioned below.

1. Equal access to all stakeholders to the resources and facilities of the College.
2. Separate facilities for both male and female teachers and students like common room, hostel, toilet etc.
3. NCC participation for both male and female students
4. Provision for participation in various co-curricular and extra-curricular activites to male and female students
5. Holding of awareness programmes for gender sensitisation, safety & security, counselling etc. by Women's Studies and Development Cell of the College

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Special facilities provided to women in these terms by Women's Studies and Development Cell of the College

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Sibsagar College has evolved some mechanism for management of degradable and non-degradable wastes. These mechanism are cited below.

- Solid waste management :- The solid wastes produced in the College are being first collected through two separate bins, and thereafter disposed off in certain specified pits situated at the backside of the College.
- Liquid waste management :- The liquid wastes produced in the laboratories of Botany, Chemistry and Zoology departments of the College are being drained to certain sock-pits dug at the backside of the College for this specific purpose.
- Bio waste management :- The bio-wastes produced in the laboratories of Botany and Zoology departments of the College are being drained to certain sock-pits dug at the backside of the College for this specific purpose.
- E-waste management :- The e-wastes produced in the Computer Science Department, Electronics Department, the administrative block, examination block, departmental rooms etc. are being first collected and then stored in a separate rooms for final disposal. Thereafter, these e-wastes are finally sold to outside vendors who in turn send them to specific firm/company for recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	D. Any 1 of the above

following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Sibsagar College always promotes and takes initiative in providing

an inclusive environment in respect of tolerance and harmony towards cultural, regional, linguistic, communal socio-economic and other diversities. These initiatives are pointed below.

- Promoting and showcasing of ethnic cultural traditions of the neighbouring areas in various festive occasions like Freshers' Social, College Week, College, Foundation Day etc. in which teachers and students participate.
- The College, being populated with ethnic and linguistic diversity with different tribes and communities, inculcates a sense of respect among its stakeholders show respect to each other in terms of linguistics and, as such a kind of tolerance and communal harmony is prevailing in the campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Sibsagar College sensitizes its stakeholders in respect of constitutional obligations. These initiatives are cited below.

1. Organisation of events, competitions on these subjects such as debate, quiz, speech competitions.
2. Observance of important international and national days
3. Holding elections among students for selecting students' representatives to Sibsagar College Students' Union
4. Engaging the students' representatives in various college matters such as extension activities, citizen awareness programme etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.sibsagarcollege.in/admin/news/62188328be029.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Sibsagar College has observed and celebrated the following national and international commemorative days in the last year. These are –

1. National Librarian's Day on the 12th August, 2020 in memory of Birthday of S.R. Ranganathan, the man who gave a lot in Library and Information Science field.
2. Independence day on the 15th August, 2020
3. National Teacher's Day on the 5th September, 2020 in memory of Birthday of Sarvepalli Radhakrishnan.
4. Republic day on the 26th January, 2021
5. National Science Day on the 28th February, 2021
6. World Wildlife day on the 3rd March, 2021
7. World Earth Day on the 22nd April, 2021
8. World Environment Day on the 5th June, 2021
9. International Yoga Day on the 21st June, 2021
10. National Nutrition Week on 1st - 7th September, 2021
11. Observance ofAzadi ka Amrit Mahotsav on 10th October, 2021

12. National Mathematics Day on 22nd December, 2021

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice - 1 :RESEARCH CULTURE OF THE FACULTY MEMBERS

As most of the research methodology books mentioned that "Research starts where research ends", thus research or searching for new ideas never ends. Development or establishment of a new idea gives rise to development of another idea. Therefore, as one of the HEIs of the state as well as of the nation, it is a part of duty of the faculty members of the college to contribute to knowledge fund and to enrich the society. There are various challenging issues associated to different disciplines in the local, regional, national as well as international context which should be addressed by our faculty members also.

In sibsagar college, Joysagar, faculties are encouraged to engage themselves in the field of research along with their regular teaching works and faculty members of the college also have positive responses in this regard. Keeping view of the essence of research, the Sibsagar College Teachers' Unit publishes an annual peer reviewed research journal titled "Journal of Frontline Research in Arts and science" which is a multi disciplinary journal. The basic aim of the journal is to develop a noble culture of research among the faculty members of the college and to give them a platform to express their new ideas and findings. It is worth mentioning that the journal also provides platform to national as well as international scholars so that, our faculties may have the opportunity to acquire information on diverse fields through developing a website of the journal with url-www.jfras.in. Moreover, faculties of the college are also motivated to publish their findings in UGC care listed journals and Scopus indexed

journals. Many of the faculty members of the college have succeeded in publishing their research work in UGC care listed journals and Scopus indexed journals.

The college has maintained the research practice through publication of two volumes (Volume-08 & 09) of the Journal of Frontline Research in Arts and Science (JFRAS) in April, 2021 under the aegis of Sibsagar College Teachers' Unit where many of our faculty members have contributed their research findings. Moreover, there are many faculty members who have published their research articles in different reputed academic journals.

Best Practce - 2 :BEAUTIFICATION OF THE COLLEGE CAMPUS

Sibsagar College, Joysagar which was established in 1947 is situated on the bank of the famous Joysagar tank and it has maintained a glorious record in the academic and social arena of the state. There are number of heritage sites nearby to the college like Joy Dol, Rang Ghar, Talatal Ghar and many others. As a place of tourist destination a large number of tourists and visitors visit those places every day. Thus, it induces us to create an ambient environment of the college to give a striking impression in the minds of each and every visitor so that they have a good idea about the academic environment of the college.

The college authority and faculty are dedicated to building upon and preserving the beauty of our college campus for generations to come. There are plans to amplify the campus' visual appeal and for that different works have been initiated. A committee has been constructed for the college campus beautification comprising of faculty members and employees. There is one "Eco Club" comprising of teachers and students which work for plantation of different tree plants and creation of awareness of green environment among the mass. As the campus grounds are sacred to everyone who has ever been a part of the Sibsagar College, Joysagar thus the college authority try to engage every stakeholder in maintenance of clean and green environment of the college. Faculty members and students of our college are not only engaged themselves in maintaining beauty of the college but they also take part in different social work programs of environmental awareness through NSS and NCC units of the college.

File Description	Documents
Best practices in the Institutional website	http://www.sibsagarcollege.in/admin/news/62128226e31db.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The performance of Sibsagar College in the last year may be distinctive in one area which was 'a cohesive effort of the stakeholders to get autonomous status from UGC right from taking decision in the staff meeting to sending proposal to UGC'. For this purpose, the working strategies have been prioritised and necessary thrust has been put substantially. These are cited below in chronological order.

- Holding of staff meeting in which a resolution was adopted favouring submission of a proposal to UGC.
- A Committee/Work Group was constituted with Dr. Tridib Mahanta, Coordinator, IQAC as its Chairperson, Dr. Jugendra Nath Das, Asstt. Professor as Member Coordinator and Dr. Pabitra Kalita, Asstt. Professor as Member.
- The application format for this purpose was downloaded and the Committee/Work Group started working on the matter.
- Adequacies of the College have been highlighted and inadequacies have been tried to be addressed to the possible extent.
- The proposal was prepared and placed in the meeting of the Governing Body of the College which was approved by the latter.
- The proposal was finally sent to UGC.
- As soon as the College has received intimation from UGC about visit of an Expert Peer Team for granting autonomous status to college, the College has formed different Committees/Work Groups to face this UGC Peer Team on different criteria as stated in the regulation/guidelines, and in turn these Committees/Work Groups started functioning in this respect.
- Finally, this cohesive effort of the stakeholders brought success and glory to the College by way of getting UGC's approvalletter regarding grant of Autonomous Status to the

College vide letter No. F.22-1/2017(AC) dated 07-12-2021

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The Plan of Action of Sibsagar College for next year are –

1. Starting of PG in Education, History, Philosophy, Chemistry, Botany and Zoology.
2. Starting of a few Diploma and PG Diploma courses in some careen oriented fields/subjects
3. Organisation of two national level seminars, one in Arts and another in Science
4. Celebration of Platinum Jubilee of the College with year long programmes
5. Infrastructure development – completion of some new construction projects – two women's hostels, one administrative block and expansion of existing canteen.
6. Infrastructure development – construction of two three-storied academic buildings, one for Arts and another Science Stream. A plan and estimate has already submitted to Govt. of Assam.
7. Infrastructure development – installation LT line in the college campus along with a 250 kva eco-friendly generator set.