

OFFICE OF THE REGISTRAR : : SIBSAGAR UNIVERSITY

SU/ACR/Academic/Curriculum/2025/887

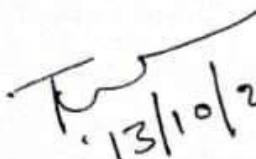
Date : 13-10-2025

Notification of Revised Assessment & Evaluation of Practicum

This is to inform the faculty members and Four Year Under Graduate Programme (FYUGP) and Two Year Post Graduate students (all semesters) of Sibsagar University that as decided in the meeting of the Heads of Departments of the University in presence of hon'ble Vice Chancellor held on 16-09-2025, the following modifications in respect of conducting assessment and evaluation of Practicum courses are notified for all concerned.

1. The practice of continuous assessment and evaluation shall be adopted for all practicum courses having equal or less than two (2) credits in any semester of FYUGP and Two Year PG.
2. The practicum courses having more than two (2) credits in any semester of FYUGP and Two Year PG shall be evaluated through both external and internal evaluators.
3. End Semester Practical Examinations shall be conducted in a flexible manner and the schedule may be fixed tentatively during the period from the second week of November up to the preparatory break.

A suggestive template of conducting continuous assessment and evaluation of the practicum courses having equal or less than two (2) credits in any semester of FYUGP and Two Year PG is provided. However, the Departments shall have the flexibility of making minor changes of the components of assessment and evaluation of the practicum which is to be submitted to the Vice Chancellor for his approval.


(Dr. Tridib Mahanta)
Academic Registrar i/c
Sibsagar University



Copy to :-

- 1) The OSD to the hon'ble VC for his kind aprisal
- 2) The Registrar for information
- 3) All HoDs for information and necessary action
- 4) The Controller of Examinations for information
- 5) Guard file

DEPARTMENT OF
SIBSAGAR UNIVERSITY

Continuous Evaluation Format for Practical Examination

FYUGP/ PG – Final Exam (One/ Two Credit Paper)

Student Name: _____

Enrollment No.: _____

Semester: _____

Practical Title: _____

Date: _____

Component of Evaluation	Description	Marks Obtained	Maximum Marks
Continuous ASSESSMENT TOTAL MARKS			
8 (for 1 credit)			
15 (for 2 credits)			
1. Attendance / Observation During Experiment	Regularity of classes / Adherence to safety, handling of apparatus and chemicals, and observation of critical steps.		3/5
2. Practical Copy / Record	Quality of practical write-up, including introduction, aim, procedure, observations, calculations, discussion, and neatness.		2/5
3. Results Efficiency / Time Management	Assessment of lab skills/ Ability to complete practical in allotted time with minimal errors and wastage of reagents.		3/5

Component of Evaluation	Description	Marks Obtained	Maximum Marks
Continuous EVALUATION TOTAL MARKS 17 (for 1 credit) 35 (for 2 credits)			
1. Pre-Lab Test	Short test or quiz to assess understanding of theory, principles, and safety procedures before performing the experiment.		3/6
2. Post-Lab Test / Viva	Oral or written test after completion of practical to assess interpretation of results, understanding of errors, and concept clarity.		3/6
3. Final Assessment / Overall Performance	Overall evaluation based on results obtained in the final exam/ problem-solving, and application of concepts.		8/17
4. VIVA	Oral assessment conducted on the day of the practical experiment. It evaluates the student's conceptual understanding, analytical ability, and ability to interpret experimental results.		3/6

Total Marks:

Evaluator's Signature: _____

Head of Department: _____

Notes for Implementation:

- 1. Pre-Lab Test:** Can be a mix of multiple-choice and short-answer questions (5–10 questions).
- 2. Practical Performance:** Observers may use a checklist for accuracy, safety, and technique.
- 3. Practical Copy:** Should be checked for completeness, clarity, and correctness.
- 4. Post-Lab Test / Viva:** Can include interpretation, reasoning, and identification of errors.
- 5. Efficiency:** Consider preparation, organization, and time taken.
- 6. Final Assessment:** Lab assessment of performance and results of experiments in lab.